

***REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
PONDERA COUNTY, MONTANA  
Held in May 2018***

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on May 2, 9, 16, 23, and 30, 2018. Unless indicated, all Commissioners were present.

**PUBLIC HEARING FOR TAX BENEFIT AS NEW OR EXPANDING INDUSTRIAL CLASSIFICATION – WINDRIFT HILL (FROM CITY OF CONRAD MINUTES) – May 1, 2018**

Deena Maier of Windrift Hill has submitted the necessary paperwork requesting a tax abatement for the next ten years on their newly constructed facility located at 204 N Main Street. Both attorneys have reviewed the paperwork and have determined the requirements have been met. Advertising and notifications as required by MCA have been made as well as the real estate taxes being current. The tax abatement is incentive based on either 25% or 50% of the taxable value of the property starting in 2019 for five years then increased by 15% annually until the full taxable value is attained in the 10<sup>th</sup> year. Mayor Judisch noted the financial difference between the two percentages. She then called for public comment on behalf of the City and Pondera County. Deena is requesting the 25% after the clarification of the incentive. The clarification was made by Commissioner Hoppes and Mayor Judisch as to why the incentive would start in 2019. As of January 2018, the building was at 41% completion of tax basis for 2018. Mayor again called for additional comments. No comments were heard nor were any written comments received by either the City or the County. Comment was again called for and none was heard.

**APPLICATION FOR TAX BENEFIT AS NEW OR EXPANDING INDUSTRIAL CLASSIFICATION – WINDRIFT HILL – May 2, 2018**

A public hearing regarding the New or Expanding Industry Classification Application of Deena Maier DBA Windrift Hill was properly noticed and conducted on May 1, 2018 as entered in these minutes. The Applicant met all the criteria for either the 50% or the 25% tax incentive allowed under statute. Statute provides for a reduced property valuation on new or expanding industrial property meeting certain criteria, encouraging businesses to start or expand their operations. Commissioner Kuka moved to grant Windrift Hill the 25% tax incentive allowed under statute. Commissioner Seifert seconded. Motion carried.

Also attending: Amber Hofstad

**RESOLUTION APPROVING TAX BENEFIT AS NEW OR EXPANDING INDUSTRIAL CLASSIFICATION–WINDRIFT HILL-ADOPTED – May 2, 2018**

PONDERA COUNTY

RESOLUTION #28- 2017/18

**GRANTING DEENA MAIER DBA WINDRIFT HILL A TAX BENEFIT FOR NEW OR EXPANDING INDUSTRY**

WHEREAS, the Board of County Commissioners of Pondera County has been presented with a State of Montana Department of Revenue Form CAB-1, New or Expanding Industry Classification Application by Deena Maier DBA Windrift Hill, pursuant to Section 15-24-1402, MCA; and

WHEREAS, the legal description of the affected property is:

Lots Nine (9) and Ten (10), Block Two Hundred Thirty-Two (232) of Central Amended Addition to the City of Conrad, Pondera County, Montana, according to the official plat thereof on file and of record in the office of the Clerk and Recorder of said county; and

WHEREAS, in her application for tax benefits dated October 24, 2017, Deena Maier DBA Windrift Hill has indicated her intention to construct a metal manufacturing, warehouse and sales building located at 204 North Main Street, Conrad, Montana, The new building will be pre-engineered steel structure with metal siding and roof, with an estimated investment in excess of \$125,000, qualifying it as a new improvements has been industry pursuant to 15-24-1401(3), MCA; and

WHEREAS, in her application for tax benefits dated October 24, 2017, Deena Maier DBA Windrift Hill indicated her intention to purchase equipment for expansion or modernization with an estimated investment in excess of \$50,000, qualifying it as a new or expanding industry pursuant to 15-24-1401(1), MCA; and

WHEREAS, in support of its application, Deena Maier DBA Windrift Hill stated the construction permit was issued 10/24/2017 and no application for new industry classification under 15-6-135, MCA, has been made to the Department of Revenue for these facilities; and

WHEREAS, due notice as defined in 76-15-103 MCA was given by publishing the notice of public hearing in The Independent-Observer and in The Valerian, newspapers of general circulation in Pondera County, on April 12 and 19, 2018; and

WHEREAS, all taxing jurisdictions affected by the potential tax benefit were notified of the public hearing on the New or Expanding Industry Classification Application by Deena Maier DBA Windrift Hill by certified mail; and

WHEREAS, a public hearing was held in the Offices of the City of Conrad, 413 South Main, Conrad, Montana on May 1, 2018 to discuss with the public, hear their opinions, and answer questions about the New or Expanding Industry Classification Application by Deena Maier DBA Windrift Hill; and

WHEREAS, the tax relief requested by Deena Maier DBA Windrift Hill in its New or Expanding Industry Classification Application, if granted, would impact and potentially burden all taxpayers in Pondera County and any tax relief in violation of any provision of 15-24-1401 or 15-24-1402 shall allow for the recapture of all taxes avoided, plus, in the event of nonpayment of property taxes provided in 15-16-102, MCA, interest and penalties.

WHEREAS, should Deena Maier DBA Windrift Hill apply for any additional tax relief, via an AB-26 procedure (informal review), or any other avenue, during the term of the tax relief granted herein, Deena Maier DBA Windrift Hill shall notify the Pondera County Commissioners of their request for informal review by the Montana Department of Revenue (or any other avenue for additional tax relief). Any such application will render this resolution null and void and Deena Maier DBA Windrift Hill shall pay to Pondera County all taxes avoided, plus, in the event of nonpayment of property taxes provided in 15-16-102, MCA, all interest and penalties as a result of nonpayment of taxes.

NOW, THEREFORE, BE IT RESOLVED that the October 27, 2017 New or Expanding Industry Classification Application submitted by Deena Maier DBA Windrift Hill with respect to the land, buildings or structures situated on 204 North Main Street, Conrad, Montana, be and is hereby approved and that said new industry be taxed pursuant to the Section 15-24-1402, MCA.

BE IT FURTHER RESOLVED that approval of this application by the Board of County Commissioners is based solely on the information stated under penalty of perjury by the Applicant. The Board of County Commissioners acknowledges that the State of Montana Department of Revenue may approve or disapprove applicant's tax reduction based on the criteria controlling such approval. In the event the application is disapproved by the Department of Revenue, this Resolution has no force or effect.

BE IT FURTHER RESOLVED that the allowed benefit is, pursuant to 15-24-1402, Montana Code Annotated:

Construction year is 2018

1<sup>st</sup> year through 5<sup>th</sup> year, taxed at 25% of taxable value (tax years 2019, 2020, 2021, 2022 and 2023);

6<sup>th</sup> year through 10<sup>th</sup> year, Subject to 15-10-420, taxed at increased equal percentages until the full taxable value is attained in the 10<sup>th</sup> year (tax years 2024, 2025, 2026, 2027 and 2028). In subsequent years, the property must be taxed at 100% of its taxable value.

**May 2018**

BE IT FURTHER RESOLVED, any tax relief granted herein in violation of any provision of 15-24-1401 or 15-24-1402 by Deena Maier DBA Windrift Hill shall be recaptured by payment by Deena Maier DBA Windrift Hill of all taxes avoided, plus, in the event of nonpayment of property taxes provided in 15-16-102, MCA, interest and penalties.

BE IT FURTHER RESOLVED, should Deena Maier DBA Windrift Hill apply for any additional tax relief, via an AB-26 procedure (informal review), or any other avenue, during the term of the tax relief granted herein, Deena Maier DBA Windrift Hill shall notify the Pondera County Commissioners of their request for informal review by the Montana Department of Revenue (or any other avenue for additional tax relief). Any such application will render this resolution null and void and Deena Maier DBA Windrift Hill shall pay to Pondera County all taxes avoided, plus, in the event of nonpayment of property taxes provided in 15-16-102, MCA, all interest and penalties as a result of nonpayment of taxes.

Adopted this 2nd day of May, 2018 as moved by Commissioner Seifert, seconded by Commissioner Kuka, and passed on unanimous vote of the full board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS  
Pondera County, Montana

/s/ Janice Hoppes  
Janice Hoppes, Chairman  
ATTEST:

/s/ Dale J Seifert  
Dale J. Seifert, Member

/s/ Kody L Farkell  
Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka  
Thomas A. Kuka, Member

HAYING AGREEMENTS-APPROVED – May 2, 2018

The deadline to apply for a permit to hay the county road rights-of way was May 1, 2018. Commissioner Kuka moved to approve the following Yearly Right-of-Way Forage Removal Agreement/Applications:

- Devon Kelly Rauscher      West Valley Rd, Arod Lakes Rd 1st 5 miles heading west
- Ronald & Darlene Denney      Pondera Coulee Road between N Price Rd and Moulton School Rd
- Dale Seifert      Bullhead Rd 1/8 mile west of Bridge continuing for 1 mile west
- Brad and Nancy Bruner      Price Rd starting at Midway South to Berland Loop, both sides
- Raymond Moritz      Old Shelby Rd, east and west; Hovde Rd, north and south; Prospector Rd, east and west; Primrose Rd, east and west; Pondera Coulee Road, north and south; Kelly Rd, east and west
- Wylie Gustafson      both sides Price Rd, 1/2 mile south of Sollid to Midway; and Furlough Road, both sides

Commissioner Seifert seconded. Motion carried.

AGREEMENT WITH JOHNSON CONTROLS-APPROVED – May 2, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to enter into an agreement with Johnson Controls to perform an one comprehensive service and two operational services annually Trane AHU, Trane Chiller, and Mechanical Room Pumps and two operation services annually on the Metasys Controls for the heating, ventilation and air conditioning of the Courthouse, and filter changes at a cost of \$8,100.00 per year. Motion carried.

AGREEMENT WITH HEARTLAND MECHANICAL, HEATING AND COOLING-APPROVED – May 2, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to enter into an agreement with Heartland Mechanical Heating and Cooling to perform an annual spring

service on the four roof top units for the heating, ventilation and air conditioning of the Courthouse, and filter changes at a cost of \$360.00 per year. Motion carried.

GROUP HEALTH INSURANCE RENEWAL-APPROVED – May 2, 2018

Renewal rates and the County's contribution toward premiums was discussed. The employee insurance committee met with the Commissioners prior to the meeting and made their recommendation. Commissioner Kuka moved to renew the County's current plan with Joint Powers Trust committing to a 3-year term and to continue to offer four options to the employees, a traditional major medical plan with a \$1,000 deductible, a traditional major medical plan with a \$1,500 deductible, a high deductible option with \$2,600 first-pay option and a high deductible option with a \$3,500 first-pay option. The County contribution for employee-only coverage will be \$731.49 for full-time employees and a pro-rated portion of \$731.49 for part-time employees. Commissioner Seifert seconded. Motion carried.

SET DATE, TIME, PLACE TO CANVASS JUNE 5 ELECTION RESULTS – May 2, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to set June 19<sup>th</sup>, 2018 at 10:00 a.m. in the Commissioners' Office as the date, time, and place for the Canvass of the 2018 Federal Primary Election. Motion carried.

EXPENDITURES IN EXCESS OF \$500-APPROVED – May 2, 2018

Commissioner Seifert moved to approve the Road Department request for purchase of a hydraulic pump for a backhoe in the amount of \$1,900 as well as the purchase and installation of a new range for the Pondera Center kitchen in the amount of up to \$10,000. Approval before purchase is necessary when the expenditure is in excess of \$500. Commissioner Kuka seconded. Motion carried.

AMENDMENT TO TASK ORDER FOR PREVENTATIVE ORAL HEALTH CARE PROGRAM-APPROVED – May 9, 2018

Commissioner Kuka moved to approve the Preventative Oral Health Care Program Task Order Contract Amendment with the MT Department of Public Health and Human Services for the current contract year for an additional \$6,000. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

ENCROACHMENT AGREEMENT-APPROVED – May 9, 2018

Commissioner Kuka moved to approve the Encroachment Agreement requested by the Northwestern Energy to install powerlines under Trunk Butte Rd. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

VEHICLE PURCHASE PROPOSAL ACCEPTED – May 9, 2018

Requests for proposal were solicited for the purchase of a pickup for the Road Department. Two proposals were received:

Courtesy Ford	\$32,225.00	2018	Ford F-150 Special Service Vehicle with aluminum bed
Van Motors	\$32,857.36	2018	Chevrolet Silverado 1500 4WD Crew Cab with steel bed

Commissioner Seifert moved to accept the proposal from Van Motors at the higher cost because it included a steel bed. Commissioner Kuka seconded. Motion carried.

Also attending: Jim Morren

EXPENDITURES IN EXCESS OF \$500-APPROVED – May 9, 2018

DIS Technologies submitted a quote of \$11,757.50 to replace the server in the courthouse. Commissioners were advised to replace the server and the sonic wall as they have gone beyond their expected life and have begun to cause some technical issues. The cost will be \$11,757.50. Commissioner Kuka moved to purchase the new server and sonic wall from DIS for the quoted amount. Commissioner Seifert second. Motion carried.

Also attending: Jim Morren

DRAW #8 FOR FAA AIRPORT PROJECT-APPROVED – May 9, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to approve Draw #8 for the current FAA Hangar project in the amount of \$37,261.10. Motion carried.

Also attending: Jim Morren

DATE, TIME, AND PLACE SET FOR COUNTY COMPENSATION BOARD – May 9, 2018

Commissioner Kuka moved to set the County Compensation Board meeting for Wednesday, June 13 at 10:00 a.m. in the Commissioner’s Office. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

PURCHASE OF TEXT-TO-9-1-1 SYSTEM -APPROVED – May 9, 2018

Ryan Olson, a Public Safety Consultant with Third Signal was in attendance to discuss implementing a system which would allow people to text to 9-1-1. The cost of to have Third Signal verify compatibility with the dispatch system, coordinate IT configurations necessary, and develop test plans is a one-time charge of \$8,000. Commissioner Kuka moved to hire Third Signal to begin initial steps for implementing a Text To 9-1-1 system, paid out of 9-1-1 funds. Commissioner Seifert seconded. Motion carried

Also attending: Ryan Olson, Third Signal; LeAnn Hermance, DES Coordinator, and Jeff Pruttis, Sheriff Deputy, and Jim Morren

RENEWAL OF COUNTY PROPERTY AND CASUALTY INSURANCE THROUGH MACO PROPERTY & CASUALTY TRUST – May 16, 2018

Commissioner Kuka moved to renew the county’s property and casualty insurance for 2018-19 with MACo Property Casualty Trust. Commissioner Seifert seconded. Motion carried.

TAX ABATEMENT 1061-1064-APPROVED – May 23, 2018

Commissioner Kuka moved to approve the following abatements:

NUMBER	REASON	CANCEL	ADD	PARCEL NO
1061	No longer owns livestock	\$10.00		1009800
1062	No longer owns livestock	\$10.00		1006400
1063	Moved out of county	\$18.00		1307600
1064	Remove NMJRDD	\$90.00		2020800

Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

INTERGOVERNMENTAL TRANSFER FOR PONDERA MEDICAL CENTER-APPROVED – May 23, 2018

Commissioner Seifert moved to approve the State of Montana Intergovernmental Agreement for the Transfer of Monies to the State, Fiscal Year 2018. Under this agreement, Pondera Medical Center will receive a lump sum payment of Medicaid monies for “at risk” county affiliated nursing facilities in the amount of \$826,398.72 from the Montana Department of Health and Human Services. Prior to the PMC receiving the payment, the county agrees to pay the matching funds amount of \$625,548.13. Pondera Medical Center provides the matching money to the county which, in turn, will provide the State of Montana with a county warrant the amount of the matching funds. Commissioner Kuka seconded. Motion carried.

Also attending: Jim Morren

RESOLUTION REQUESTING DISTRIBUTION OF LOCAL GOVERNMENT ROAD CONSTRUCTION & MAINTENANCE MATCH PROGRAM FUNDS – May 23, 2018

PONDERA COUNTY, MONTANA

RESOLUTION #29 - 2017/18

REQUESTING DISTRIBUTION OF LOCAL GOVERNMENT ROAD CONSTRUCTION AND MAINTENANCE MATCH PROGRAM FUNDS

WHEREAS, the Bridge and Road Safety and Accountability Restricted Account created By HB 473 requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, and bridges; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, a description of the project to be funded is: ROAD REPAIRS NECESSITATED BY THE FLOODING DUE TO SNOW MELT IN THE SPRING OF 2018; and,

WHEREAS, the local match for the allocated funds totals \$1,295.90 identified in the attached copy of approved road/bridge expenditures from current year operating budget.

THEREFORE, BE IT RESOLVED that

1. Pondera County requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds (\$25,917.93) to be used for road repairs necessitated by the flooding due to snow melt in the spring of 2018;
2. That the Chairman of the Board of Pondera County Commissioners is hereby empowered and authorized to execute such further documents as may be necessary to facilitate the distribution of said funds.

Adopted this 23<sup>rd</sup> day of May, 2018 as moved by Commissioner Kuka, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS  
Pondera County, Montana

/s/ Janice Hoppes  
Janice Hoppes, Chairman  
ATTEST:

/s/ Dale J Seifert  
Dale J. Seifert, Member

/s/ Kody L Farkell  
Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka  
Thomas A. Kuka, Member

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED – May 23, 2018

PONDERA COUNTY MONTANA  
RESOLUTION #30 – 2017/18  
AUTHORIZING BUDGET AMENDMENTS TO  
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amount	New Amount
2821-383005	County Match (BaRSAR) Enhanced Gas Tax	\$0	\$ 1,296
2821-335040	Gas Tax	\$0	\$25,918
Expenditure	Description	Prior Amount	New Amount
2110-302-521022-823	Transfer to 2821 (Match)	\$0	\$ 1,296
2821-302-430201-931	Road Repairs	\$0	\$27,214

Adopted this 23<sup>rd</sup> day of May 2018, as moved by Commissioner Kuka, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on passage and approval.

**BOARD OF COMMISSIONERS**  
Pondera County, Montana

/s/ Janice Hoppes  
Janice Hoppes, Chairman  
ATTEST:

/s/ Dale J Seifert  
Dale J. Seifert, Member

/s/ Kody L Farkell  
Kody L. Farkell, Clerk and Recorder

/s/ Thomas A Kuka  
Thomas A. Kuka, Member

DUST ABATEMENT APPLICATION-APPROVED – May 23, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to approve the Independent Contractor Dust Abatement Permit application requested by Donald Mecham. Motion carried.  
Also attending: Jim Morren

CLAIM FOR INDIGENT BURIAL APPROVED FOR PAYMENT - May 23, 2018

Commissioner Seifert moved to approve the request for burial assistance of an indigent resident of the county and pay \$750 towards the burial costs. Commissioner Kuka seconded. Motion carried.  
Also attending: Jim Morren

SUTA RESIGNATION ACCEPTED- May 23, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to accept the resignation of Carl Suta as Sheriff, effective May 31, 2018. Motion carried.  
Also attending: Jim Morren

APPOINTMENT TO CENTRAL MONTANA TOURISM BOARD – May 23, 2018

Commissioner Seifert moved and Kuka seconded to recommend to the Central Montana Tourism Board the reappointment of Katie Missick to the Board for another 3 year term.  
Also attending: Jim Morren

DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES TASK ORDER FOR MATERNAL AND CHILD HEALTH BLOCK GRANT PROGRAM (MCH)- APPROVED – May 30, 2018

Commissioner Seifert moved to approve Task Order 19-07-5-01-037-0 to the Master Contract for the Maternal and Child Health Block Grant Program Grant (MCH). The County will receive \$8,316 for federal fiscal year 2018-19. Commissioner Kuka seconded. Motion carried.  
Also attending: Jim Morren

AMENDMENT TO VEHICLE PURCHASE PROPOSAL ACCEPTED – May 30, 2018

Requests for proposal were solicited for the purchase of a pickup for the Road Department. On May 9 a proposal was accepted for Van Motors in the amount of \$32,857.36. Commissioner Seifert moved and Commissioner Kuka seconded to accept an amended proposal of \$33,975. The increase was because fleet vehicles are no longer available for purchase. Motion carried  
Also attending: Jim Morren

SHERIFF/CORONER-APPOINTMENT – May 30, 2018

Due to Carl Suta’s resignation as Sheriff/Coroner effective May 31 at 11:59 p.m., Commissioner Kuka moved and Commissioner Seifert seconded to appoint William Gobert as Pondera County Sheriff/Coroner effective June 1, 2018 at 12:01 a.m., term ending December 31, 2018 at 11:59 pm. Motion carried.

Also attending: Jim Morren

CLAIMS APPROVED FOR PAYMENT – May 31, 2018

<b><i>FUND</i></b>	
GENERAL	49,398.93
ROAD	12,076.83
BRIDGE	1,992.68
WEED	1,349.68
AIRPORT	40,885.16
AMBULANCE	169.15
COUNTY HOSPITAL & NURSING HOME	625,548.13
EXTENSION SERVICE	5,722.09
PUBLIC SAFETY (LAW ENFORCEMENT)	8,527.69
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1,431.75
RECORDS PRESERVATION	570.00
BRADY LIGHTS MAINTENANCE	354.29
911 EMERGENCY	693.89
LAND USE PLANNING	33.00
GAS APPORTIONMENT TAX	28,266.36
NORTHERN TRANSIT INTERLOCAL	494.25
EMERGENCY PREPAREDNESS GRANT	385.41
ORAL HEALTH GRANT	75.00
WIC GRANT	763.58
MATERNAL CHILD HEALTH	119.15
CHRONIC DISEASE PREVENTION GRANT	381.08
HEALTH CARE FOUNDATION GRANT	133.08
JUNK VEHICLE GRANT	80.65
GENERAL FUND CAPITAL IMPROV	12,798.32
ROAD/BRIDGE EQUIP PURCHASE	
PUBLIC SAFETY CAP IMPROV	38,693.76
REFUND FUND	356.28
TOTAL CLAIMS	\$ 831,300.19
TOTAL PAYROLL	<u>247,188.03</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>1,078,488.22</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on May 31, 2018.

Pondera County, Montana.

\_\_\_\_\_  
Janice Hoppes, Chairman

ATTEST:

\_\_\_\_\_  
Kody L Farkell, Clerk & Recorder