

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in December 2023**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on December 6, 13, 20 and 27, 2023.

DECEMBER 6, 2023 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Tom Kuka, Commissioner Zane Drishinski, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, Sheriff Robert Skorupa

TEMPORARY DISPATCH/JAILER

Commissioner Drishinski moved and Commissioner Kuka seconded to hire a temporary dispatch/jailer. This position will be used 1-2 shifts per month. Motion carried.

TASK ORDER CONTRACT FOR WOMEN, INFANTS, & CHILDREN (WIC) GRANT

Commissioner Drishinski moved and Commissioner Kuka seconded to approve the fiscal year 2024 Women, Infants, & Children (WIC) task order contract with the Montana Department of Health & Human Services in the amount of \$40,822.00 for October 1, 2023 through September 30, 2024. Motion carried.

FOURTH DRAWDOWN FOR FEDERAL AVIATION ADMINISTRATION PROJECT PAYMENT

Commissioner Drishinski moved to approve drawdown #4 for the Federal Aviation Administration Project for the Pondera County Airport in the amount of \$7,060 for engineering services (runway repaving) as well as \$5,190 for purchase of equipment. Commissioner Kuka seconded. Motion carried.

CLAIM FOR INDIGENT BURIAL APPROVED FOR PAYMENT

Commissioner Drishinski moved to approve payment of \$750 for a burial of indigent resident of the county. Commissioner Kuka seconded. Motion carried.

DECEMBER 13, 2023 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Tom Kuka, Commissioner Zane Drishinski, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, Public-Paul Anderberg

ENCROACHMENT AGREEMENT REQUESTED BY HAAS RANCH LLC

Commissioner Kuka moved to approve an Encroachment Agreement for Haas Ranch LLC on Conrad Dupuyer Road. Commissioner Drishinski seconded. Motion carried.

AIRPORT LAND EXPANSION

Commissioner Kuka moved and Commissioner Drishinski seconded a potential land purchase for the Conrad Airport's five year plan. Motion carried.

JOB DESCRIPTION FOR PART TIME TEMPORARY-

Commissioner Drishinski moved and Commissioner Kuka seconded the approval of the job description for a Part Time Temporary Dispatcher/Jailer. Motion carried.

PERMANENT FILL-IN DEPUTY CLERK OF COURT

Commissioner Drishinski moved and Commissioner Kuka seconded the hiring of a permanent fill-in Deputy Clerk of Court. Motion carried.

NOVEMBER COMMISSION MINUTES APPROVED

Commissioner Kuka moved and Commissioner Drishinski seconded to approve the November 2023 Minutes of the Commission. Motion carried.

DECEMBER 20, 2023 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Jim Morren, Commissioner Tom Kuka, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch

APPROVAL OF AIRPORT RUNWAY SNOW REMOVAL

Chris Sullivan of Sullivan Brothers Construction submitted a bid to clear the runway of snow and ice at the Conrad Airport for 2024. It is an "as needed per FAA requirements" agreement as it has been in the past. For the amount of \$600 per time. Commissioner Kuka moved to continue the agreement with Sullivan Brothers Construction. Commissioner Morren seconded. Motion carried.

APPROVED INVOICE FOR THE JUNK VEHICLE PROGRAM GRANT

Commissioner Kuka moved and Commissioner Morren seconded on the approval of the Grant for the Junk Vehicle Program. The program will pay \$12,469.80 to the County for the removal of junk vehicles. Motion carried.

JOB DESCRIPTION FOR PART TIME FILL-IN DEPUTY CLERK OF COURT-

Commissioner Kuka moved and Commissioner Morren seconded the approval of the job description for a Part Time Fill-in Deputy Clerk of Court. Motion carried.

CONTRACT WITH STATE HIGHWAY TRAFFIC SAFETY SECTION

Commissioner Kuka moved and Commissioner Morren seconded the approval of the Pondera County High Visibility Traffic Enforcement Mini Grant with Montana Department of Transportation. This project provides assistance for highway traffic safety during high traffic times of the year. The total funding for the project is \$8,500.00. Motion carried.

DECEMBER 27, 2023 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Jim Morren, Commissioner Tom Kuka, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch

FIFTH DRAWDOWN FOR FEDERAL AVIATION ADMINISTRATION PROJECT PAYMENT

Commissioner Kuka moved to approve drawdown #5 for the Federal Aviation Administration Project for the Pondera County Airport in the amount of \$13,580 for engineering fees, \$480 for legal notices, and \$153,900 for purchase of equipment from Frontline Ag. Commissioner Morren seconded. Motion carried.

ENCROACHMENT AGREEMENT REQUESTED BY KEITH VANDENBOS

Commissioner Kuka moved to approve an Encroachment Agreement for Keith VandenBos on Seven Block Road. Commissioner Morren seconded. Motion carried.

CLAIMS APPROVED FOR PAYMENT

Fund	Fund Description	
1000	GENERAL	69,791.03
2110	ROAD	279,596.77
2130	BRIDGE	276.31
2140	WEED	3,633.69
2150	PREDATORY ANIMAL CONTROL	5,183.00
2170	AIRPORT	24,023.27
2220	LIBRARY	180,982.50
2230	AMBULANCE	203.30
2280	SENIOR CITIZENS	15,000.00
2290	EXTENSION SERVICE	6,550.42
2300	PUBLIC SAFETY (LAW ENFORCEMENT)	16,195.25
2370	PERS	119.57
2401	BRADY LIGHTS MAINTENANCE	341.18
2800	ALCOHOL REHABILITATION	5,354.00


2820	GAS APORTIONMENT TAX	995.00
2821	ENHANCED GAS TAX (BARSAR)	60,075.00
2830	JUNK VEHICLE	12.89
2850	911 EMERGENCY	6,313.18
2862	PONDERA CO GROWTH POLICY	6,758.50
2866	NORTHERN TRANSIT INTERLOCAL	150.39
2958	EP (DES) GRANTS	495.12
2963	ORAL HEALTH SERVICES GRANT	106.25
2964	ALLIANCE FOR YOUTH	106.25
2971	WIC GRANT	125.60
2973	MATERNAL CHILD HEALTH	12.89
2976	IMMUNIZATION ACTION GRANT	41.96
2978	CHRONIC DISEASE GRANT	714.23
4009	PUBLIC SAFETY CAPITAL IMP	625.00
4012	GENERAL FUND CAPITAL IMP	6,500.00
7920	REFUND FUND	22,555.49

TOTAL CLAIMS	712,838.04
TOTAL PAYROLL	\$ 331,328.81
TOTAL CLAIMS AND PAYROLL FUNDS	\$ 1,044,166.85

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on December 29, 2023

Pondera County, Montana.


 Jim Morren, Chairman

ATTEST:


 Kody L Farkell, Clerk & Recorder



