

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in January 2021**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on January 6, 13, 20, and 27, 2021.

JANUARY 6, 2021 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch

COMMISSION REORGANIZATION

Commissioner Kuka moved to appoint Commissioner Seifert as Chair of the Board and Commissioner Morren as Vice Chair. Commissioner Morren seconded. Motion carried.

RESOLUTION SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM REIMBURSEMENT RATES-ADOPTED

PONDERA COUNTY, MONTANA

RESOLUTION #17 - 2020/21

**SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM
REIMBURSEMENT RATES**

WHEREAS Sections 2-18-501 through 2-18-503, and Section 7-4-2108, Montana Code Annotated, provide that persons who may be entitled to mileage, lodging and per diem reimbursement paid from public funds when using their own automobiles, incurring costs for lodging and per diem, in the performance of official duties are entitled to collect mileage for the distance actually traveled by automobile at a rate equal to the mileage allotment allowed by the Internal Revenue Service for the preceding calendar year; and

WHEREAS the mileage rate for state and local government employees has been established for calendar year 2021 by the Internal Revenue Service as 56 cents per mile for the first 1,000 miles of travel within each month and the rate for mileage over 1,000 miles per month at 53 cents per mile (3 cents less per mile, per 2-18-503(b), Montana Code Annotated)

WHEREAS the State of Montana has established the lodging and per diem rates for state and local government employees as follows:

In-state lodging reimbursement rate is \$96.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Helena – Lewis & Clark County, Missoula – Missoula County, and Kalispell – Flathead County, which communities are considered high cost areas.

<u>Per Diem Rates</u>	<u>In-State</u>	<u>Out-of-State</u>
Morning Meal	\$ 7.50	\$ 13.00
Mid-Day Meal	\$ 8.50	\$ 14.00
Evening Meal	<u>\$ 14.50</u>	<u>\$ 23.00</u>
Totals	\$ 30.50	\$ 50.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the mileage allotment allowed to Pondera County employees during calendar year 2021 shall be 56 cents per mile (up to and including 1,000 miles) and 53 cents per miles (over 1,000 miles) during each calendar month; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of County Commissioners of Pondera County that the in-state lodging reimbursement and per diem rates shall be

In-state lodging reimbursement rate is \$96.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Helena – Lewis & Clark County, Missoula – Missoula County, and Kalispell – Flathead County, which communities are considered high cost areas.

January 2021

<u>Per Diem Rates</u>	<u>In-State</u>	<u>Out-of-State</u>
Morning Meal	\$ 7.50	\$ 13.00
Mid-Day Meal	\$ 8.50	\$ 14.00
Evening Meal	\$ 14.50	\$ 23.00
Totals	\$ 30.50	\$ 50.00

Adopted this 6th day of January, 2021 as moved by Commissioner Morren, seconded by Commissioner Kuka, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chairman

/s/ Thomas A Kuka
Thomas A Kuka, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

RESOLUTION PROVIDING FOR PUBLIC PARTICIPATION AND ESTABLISHING
NOTICE POSTING LOCATION-ADOPTED

PONDERA COUNTY
RESOLUTION #18 – 2020/21
PROVIDING FOR PUBLIC PARTICIPATION AND
ESTABLISHING NOTICE POSTING LOCATION

WHEREAS Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Pondera County Courthouse;
3. The weekly agenda will be posted no later than 5:00 p.m. on Friday of the previous week. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.
4. The Board of County Commissioners will hold a regular meeting from 10:00 a.m. to 12:00 noon on Wednesday of each week for the purpose of taking final action on any matter of significant interest to the public involving the adoption of any rule or resolution, determining a contested case, entering into or awarding a contract or any other matter of significant interest to the public.

Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;

5. The office of the Board of County Commissioners is open for business from 9:00 a.m. to 3:00 p.m., Monday through Thursday. The office will be open for business on Friday by appointment. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

January 2021

Adopted this 6th day of January, 2021 as moved by Commissioner Morren, seconded by Kuka, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chairman

/s/ Thomas A Kuka
Thomas A Kuka, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS,
REDEMPTIONS AND TAX DEED SALES, AND OWNERSHIP INTEREST SEARCH
BIDS-ADOPTED

PONDERA COUNTY, MONTANA

RESOLUTION #19 – 2020/21

RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS,
REDEMPTIONS AND TAX DEED SALES,
AND OWNERSHIP AND INTEREST SEARCH BIDS

WHEREAS, Section 15-17-121(2)(a), MCA, defines “Costs” incurred by the county as a result of a taxpayer’s failure to pay taxes when due, including but not limited to any actual out-of-pocket expenses incurred by the county plus the administrative costs; and the county costs collected may be deposited in the county General Fund, pursuant to Section 15-17-322, MCA; and

WHEREAS, Section 15-17-212, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare a TAX SALE CERTIFICATE and the costs to a purchaser other than the County, shall be set as follows:

preparation of list of delinquent taxes
preparation of notice of pending tax sale
conducting the tax sale
preparation of the tax sale certificate

Total, per parcel \$25.00

WHEREAS, Section 15-17-323, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare an ASSIGNMENT certificate of the county’s interest in property in which the county is listed as the purchaser and the costs to an assignee, shall be set as follows:

preparation of Assignment Certificate
recording fees
distribution of payment

Total, per parcel \$50.00

WHEREAS, Section 15-18-113 and Section 15-18-114, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to process the REDEMPTION of the County’s or assignee’s interest in the property redeemed and the refund to the assignee, shall be set as follows:

processing redemption
distribution of payment
processing refund to assignee
certified mail and/or publication costs

Total, per parcel \$25.00

WHEREAS, Section 15-18-211, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to grant the purchaser a TAX DEED for the property, and the costs shall be set as follows:

preparation and postage for courtesy letters
identification and notification of interested persons
certified mail and/or publication costs
title search costs

January 2021

publication of legal notices
recording fees
preparation of deed

Total, per parcel \$300.00

WHEREAS, Section 15-18-212, MCA, directs notification to all persons considered interested parties in the property and the current occupant of the property, if any, that a tax deed may be issued to the county unless the property tax lien is redeemed prior to the expiration date of the redemption period, the County intends to contract for the services of a licensed title company to perform ownership and interest searches on all properties selected by the Board of County Commissioners. Inasmuch as there is only one licensed title company with its office in Pondera County, the Commissioners will contract with said First American Title Company for its services in determining interested parties and issuance of a Litigation Guarantee on each parcel. A request for cost for these services will be obtained from the First American Title Company.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that the fees for the actual and administrative costs, assessed to a purchaser other than the County, are set as follows:

TAX SALE CERTIFICATE, PER PARCEL	\$ 25.00
ASSIGNMENT, PER PARCEL	\$ 50.00
REDEMPTION, PER PARCEL	\$ 25.00
TAX DEED SALE, PER PARCEL	\$300.00

BE IT FURTHER RESOLVED by the Pondera County Board of Commissioners that the Board of County Commissioners will contract with First American Title Company for its services in determining interested parties and issuance of a Litigation Guarantee on each parcel. A request for cost for these services will be obtained from the First American Title Company.

Adopted this 6th day of January, 2021 as moved by Commissioner Kuka, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chairman

/s/ Thomas A Kuka
Thomas A Kuka, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

RESOLUTION SETTING DAILY RATE FOR INCARCERATION CREDIT-ADOPTED
PONDERA COUNTY, MONTANA
RESOLUTION #20 - 2020/21
DAILY RATE FOR INCARCERATION CREDIT

WHEREAS, Section 46-18-403, MCA, states that "the daily rate for incarceration must be established annually by the Board of County commissioners by resolution" and that the daily rate must be equal to the actual cost incurred by the detention facility and it has been determined that the actual costs incurred by the Pondera County detention facility, on an average daily basis, is equal to Fifty dollars (\$ 50.00);

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the daily rate for confinement costs, other than for actual medical costs, as ordered by the court and paid in advance for confinement and prior to payment of any fine, is hereby established at \$ 50.00 per day; and

BE IT FURTHER RESOLVED, if a judgment is for a fine and imprisonment until the fine is paid, the detainee shall be allowed a credit of \$ 50.00 for each day of incarceration; and that an inmate is responsible for the actual costs of medication,

January 2021

medical services, or hospitalization while detained in a detention center, based upon the individual's ability to pay and/or private provider health care coverage, or a bonafide and responsible third-party payer; and

BE IT FURTHER RESOLVED, that the County Attorney shall initiate proceedings to collect from the inmate any charges arising from the medical services or hospitalization in accordance with 7-32-2245, MCA.

Adopted this 6th day of January, 2021 as moved by Commissioner Kuka, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chairman

/s/ Thomas A Kuka
Thomas A Kuka, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

COMMISSIONER REPRESENTATIVES TO BOARDS

The Commissioner representative assignments to County and Regional boards were made as follows:

County Boards

Kuka	Airport Weed Pondera County Community Service Park
Seifert	Health Pondera Regional Port Authority Park
Morren	Pondera Medical Center Pondera County Council On Aging Park

Regional and State Boards

Kuka	Northcentral Regional Detention Center Center For Mental Health
Seifert	Northern Montana Joint Refuse Disposal District Sweetgrass Development Opportunities Inc Northern Montana Transit Authority
Morren	North Central Area Agency on Aging

Commissioner Kuka moved to approve the commissioner representative to boards as named above through December 2021. Commissioner Morren seconded. Motion carried.

TASK ORDER AMENDMENT #2- PUBLIC HEALTH EMERGENCY
PREPAREDNESS (PHEP) GRANT APPROVED

Commissioner Morren moved and Commissioner Kuka seconded to approve amendment #2 the PHEP grant through the Montana Department of Health & Human Services. The amendment provides for funding for the position of Disease Intervention Specialist for two years, up to \$91,811.84 and provides funding of \$30,745 for each year, continuing through June 30, 2024. Motion carried.

PORT AUTHORITY LOAN REQUEST

Rob Cook gave a letter of request for a loan of the Blue Sky Villa payment in lieu of taxes in the amount of \$12,962.50. The PILT amount for Blue Sky Villa is \$14,962.50. \$2,000 of the money is used for the county's dues to Sweetgrass Development. After discussion Commissioner Kuka moved and Commissioner Morren seconded to approve a loan of the Blue Sky Villa PILT funds to the Pondera Regional Port Authority in the amount of \$12,962.50. Motion carried

RESOLUTION FOR LOAN TO FUND 7380 PORT AUTHORITY FUND-ADOPTED
PONDERA COUNTY, MONTANA
RESOLUTION #21 – 2020/21
LOAN TO FUND 7380 PORT AUTHORITY FUND

WHEREAS, Pondera County receives an annual payment from the City of Conrad for the Blue Sky Villa, currently in the amount of \$14,962.50; and

WHEREAS, the Commissioners have entered into an agreement with the Port Authority to loan the fiscal year 2020-21 payment to the Port Authority to be used for Port Authority revolving loan funds to small businesses within Pondera County and/or as operating funds; and

WHEREAS, the County has received the fiscal year 2020-21 payment in the amount of \$14,962.50 and has entered into a loan agreement with the Port Authority; and

WHEREAS, the County is willing to lend \$12,962.50 to the Port Authority revolving funds.

WHEREAS, the funds shall be subject to repayment and/or forgiveness under the terms of the annual loan agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the Clerk and Recorder effect the loan of \$12,962.50 from the County General Fund to the Port Authority Fund and that the loan be repaid and/or forgiven under the terms of the January 6, 2021 loan agreement.

Adopted this 6th day of January, 2021 as moved by Commissioner Morren, seconded by Commissioner Kuka, and passed on a 3-0 vote of the full board. Effective upon passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chairman

/s/ Thomas A Kuka
Thomas A Kuka, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

ADMINISTRATIVE MATERIALS "G" AGRICULTURAL COVENANT

Commissioner Morren moved to allow an agricultural covenant to be placed on a tract of land in the Township 28 North, Range 1 West, NW1/4NW1/4 of Section 10, as permitted under the Montana Subdivision and Platting Act, 76-3-101 through 76-3-625, MCA. Commissioner Kuka seconded. Motion carried.

UPDATED JOB DESCRIPTION FOR ROAD AND BRIDGE SUPERINTENDENT
APPROVED

Commissioner Kuka moved and Commissioner Morren seconded to approve the update of the job description for Road and Bridge Superintendent from exempted to non-exempted. Motion carried.

INVITATION TO BIDDERS- ROAD GRADERS

Commissioner Kuka moved and Commissioner Morren seconded an invitation to bidders, for 8 road graders. The invitation will be advertised starting January 6th and ending at 11:00 am January 20th. Bid opening will begin 10:00 am January 27th. Motion carried.

EXPENDITURES IN EXCESS OF \$500 APPROVED

Commissioner Morren moved and Commissioner Kuka seconded to approve \$1,120.00 plus shipping for installing Wifi on the 3rd floor of the courthouse, which will be done by DIS (Digital Imaging Services). Motion carried.

JANUARY 13, 2021 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch

TAX ABATEMENTS 1112 APPROVED

Commissioner Morren moved to approve the following abatement:

NUMBER	REASON	CANCEL	ADD	PARCEL NO
1112	Remove one garbage fee	90.00		628500

Commissioner Kuka seconded. Motion carried.

CONTRACT ADMENDMENT FOR 2020 AUDIT PREPARATION APPROVED

Commissioner Morren moved and Commissioner Kuka seconded the approved agreement with Denning, Downey & Associates for GASB #45 preparation services, at \$25,370.00 for their services. Motion carried.

APPROVED CONRAD AIRPORT LEASE

Commissioner Kuka moved and Commissioner Morren seconded the approval of the 10 year Conrad Airport lease to David Huyghe. The first 5 years, will be 10 cents per square foot. The existing building contains 4,594 square feet, with a total cost of \$459.40 per year. Said rental amount shall be reviewed 5 years after the commencement of this lease and at 5 year intervals. Motion carried.

APPROVED VALIER AIRPORT HANGER LEASE

Commissioner Morren moved and Commissioner Kuka seconded the approval of the one year Valier Airport Hanger Lease to David Augare. The agreed amount of \$520.00 will be paid in monthly payments. Motion carried.

RESOLUTION CREATING PONDERA COUNTY INTERDISCIPLINARY CHILD INFORMATION AND SCHOOL SAFETY TEAM-ADOPTED

PONDERA COUNTY, MONTANA

RESOLUTION #22 - 2020/21

CREATION OF THE PONDERA COUNTY INTERDISCIPLINARY CHILD INFORMATION AND SCHOOL SAFETY TEAM

WHEREAS, section 52-2-211 (1) MCA, states "County Commissioners shall ensure the formation of an interdisciplinary child information safety team"; and

WHEREAS, section 52-2-211 (1) MCA, further states that such team "includes representatives authorized by any of the following": youth court, county attorney, department of public health and human services, county superintendent of schools, sheriff, chief or any police force, any board of trustees of a public school district operating within the boundaries of the county, and the department of corrections; and

WHEREAS, section 52-2-211 (1) MCA, further directs that team officials may also cooperate with officials from other counties to form a regional interdisciplinary child information and school safety team and are to be formalized by written agreement, and

WHEREAS, the interdisciplinary child information and school safety team will operate under the further guidance of 52-2-211 (3), (4), (5), (6), (7) and (8); and

WHEREAS, section 52-2-211 (9) MCA, requires "The County Superintendent of Schools shall provide to the Office of Public Instruction current copy of any written agreement under this section no later than September 1";

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that they hereby form the County Interdisciplinary Child Information and School Safety Team

Adopted this 13th day of January, 2021 as moved by Commissioner Kuka, seconded by Commissioner Morren, and passed on a 3-0 vote of the full board. Effective upon passage and approval.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chairman

/s/ Thomas A Kuka
Thomas A Kuka, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

DECEMBER COMMISSION MINUTES APPROVED

Commissioner Kuka moved and Commissioner Morren seconded to approve the December 2020 Minutes of the Commission. Motion carried.

CITIZEN APPOINTMENTS TO COUNTY ADVISORY BOARDS

Commissioner Morren moved and Commissioner Kuka seconded to appoint/reappoint the following to the County Advisory Boards:

Airport – Dan Rouns (2024)
Kenneth Wheeler Sr. (2024)
Heath Elings (2024)
Health – Brian Garnett (2024)
Planning – Mark Grubb (2023)
Karla Breeding (2023)
Weed – Joel Johns (2024)
Building Inspection – Ted Kronebusch (2023)

A complete list of County Advisory Boards and all members is on the County webpage: www.ponderacountymontana.org under Government, Board Appointments. Motion carried.

TREASURER'S SECURITIES REPORT

The following are the investments as of December 31, 2020

STIP \$6,002,000.00 @ .2274914%
STOCKMAN BANK BALANCES \$6,821,607.39
STOCKMAN BANK –Collateral Report
912828WG1 \$ 845,000.00 US T-NOTE 1000105 2.25% 04/30/21
3130AHSR5 5,125,000.00 FHLB 2001017 1.63% 12/20/21
3133ELFR0 700,000.00 FFCB 2001022 1.63% 12/27/21
3133ELD76 1,675,000.00 FFCB 2001034 .34% 12/02/22
3133EL6R0 600,000.00 FFCB 2001064 .15% 09/09/22

RAYMOND JAMES

02587CFF2	\$200,000.00	2.250%	Due 05/24/2021 (CD)
14042RMS7	\$250,000.00	2.200%	Due 08/07/2023 (CD)
254672T24	\$250,000.00	2.000%	Due 11/23/2021 (CD)
38149MCZ4	\$250,000.00	2.15%	Due 07/18/2022 (CD)
61690UED8	\$250,000.00	2.850%	Due 02/14/2022 (CD)

INDEPENDENCE BANK

CDARS 1023500651	02/04/21	1.69559%	\$500,000.00
CDARS 1024098768	08/12/21	.44901%	\$1,000,000.00

CDARS 1023886398	06/02/22	.80675%	\$500,000.00
CDARS 1024268574	10/07/21	.3500%	\$500,000.00
CDARS 1024356902	11/04/21	.44901%	\$1,000,000.00
CDARS 1024356937	11/04/21	.3494%	\$1,000,000.00
CDARS 1024413973	12/02/21	.44901%	\$1,000,000.00

JANUARY 20, 2021 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, Undersheriff Bob Bender Jr., Damon Van Diest-RDO Equipment Representative, Orin Robinson-RDO Equipment Representative, Road/Bridge Superintendent Steve Kaphammer, Kraig Pester-T&E Representative

JOB DESCRIPTION FOR DEPUTY SHERIFF POST CERTIFIED APPROVED

Commissioner Morren moved and Commissioner Kuka moved to approve a job description for a Deputy Sheriff, POST Certified. Motion carried.

REQUEST FOR PAINTING PONDERA COUNTY COURTHOUSE APPROVED

Commissioner Kuka moved and Commissioner Morren seconded the approval of hiring Jay's Honey Do to paint Pondera County courthouse. A total of up to \$20,000.00 is allowed for labor and materials. Motion carried.

BID OPENING FOR 8 MOTOR GRADERS

Two bids were received for the purchase of 8 motor graders for the Road/Bridge department.

1. RDO Equipment Co. – \$326,315.00 each, 2021 John Deere 772G
Total trade allowance - \$1,060,000.00
Governmental Fixed Interest Rate – 3.25%
48 to 60 months - \$219,100.00
2. Tractor & Equipment Co. - \$330,187.00 each, 2021 Caterpillar Inc. 150AWD
Total trade allowance - \$1,600,000.00
Less Cat Finance Payoff - \$1,488,435.30
Equity/Down Payment - \$111,564.70
Governmental Fixed Interest Rate – 2.99%
48 to 60 months - \$167,800.00

Commission Kuka moved and Commissioner Morren moved to take the bids under advisement for further review. Motion carried.

TAX ADDITION 1113-1115 APPROVED

Commissioner Morren moved to approve the following addition:

NUMBER	REASON	CANCEL	ADD	PARCE L NO
1113	Due to an audit performed by DOR		3014.86	1402100
1114	Due to an audit performed by DOR		2966.82	1402000
1115	Due to an audit performed by DOR		5122.06	1402200

Commissioner Kuka seconded. Motion carried.

JANUARY 27, 2021 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, DES Melinda Burns

COVID IMMUNZIATION SERVICES TASK ORDER CONTRACT APPROVED

Commissioner Kuka moved to approve the amended COVID Immunization Services Contract with the MT Department of Public Health and Human Services effective February 1, 2021. The amended amount of the contract was increased from \$5,161.00 to \$9,018.00 due to providing education and active communication to jurisdiction about COVID-19 vaccination and maintaining proper storage and handling of COVID-19 vaccines. Commissioner Morren seconded. Motion carried.

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY
BUDGET-ADOPTED

PONDERA COUNTY MONTANA
RESOLUTION #23 – 2020/21
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenues Amount	Description	Prior Amount	New
1000-331002	FDA Grant-Retail Food Safety Training	\$0	\$3,000
2976-331146	Immuniz. Grant Revenue	\$5,161	\$9,018
Expenditures Amount	Description	Prior Amount	New
2976-448-440193-210	Supplies	\$3,341	\$4,341
2976-448-440193-332	Ads/Dues/Subscriptions	\$ 300	\$3,157

Adopted this 27th day of January, 2021, as moved by Commissioner Kuka, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Dale J Seifert
Dale J Seifert, Chair

/s/Thomas A Kuka
Thomas A Kuka, Member

ATTEST:

/s/JimMorren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

REVISED JOB DESCRIPTION FOR DISPATCHER/JAILER-APPROVED

Commissioner Morren moved and Commissioner Kuka seconded the approval of the revised job description for dispatcher/jailer. The changes are to match the benefit policies of the handbook. Motion carried.

CLAIMS APPROVED FOR PAYMENT

Fund	Fund Description	
1000	GENERAL	39,429.57
2110	ROAD	29,218.03
2130	BRIDGE	19,800.13
2140	WEED	726.52
2170	AIRPORT	2,019.76
2220	LIBRARY	159,434.81
2230	AMBULANCE	541.57
2280	SENIOR CITIZENS	15,000.00

January 2021

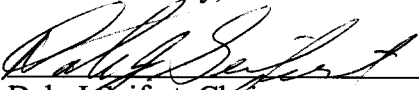
2290	EXTENSION SERVICE	5,804.83
2300	PUBLIC SAFETY (LAW ENFORCEMENT)	17,405.64
2371	HEALTH INSURANCE - EMPLOYER CONTRIBUTION	930.78
2401	BRADY LIGHTS MAINTENANCE	369.84
2800	ALCOHOL REHABILITATION	15,353.00
2830	JUNK VEHICLE	13.15
2850	911 EMERGENCY	1,093.89
2860	LAND USE PLANNING	9,407.25
2866	NORTHERN TRANSIT INTERLOCAL	266.07
2917	VICTIM & WITNESS ADV PROG	49.00
2958	EP (DES) GRANTS	18.20
2967	CARES ACT GRANT	53.05
2973	MATERNAL CHILD HEALTH	13.15
2976	IMMUNIZATION ACTION GRANT	158.00
2978	CHRONIC DISEASE (FKA TOBACCO USE PREV)	13.15
4009	PUBLIC SAFETY CAPITAL IMP	16,812.35
7920	REFUND FUND	114.59

TOTAL CLAIMS	334,046.33
TOTAL PAYROLL	\$ 289,260.46
TOTAL CLAIMS AND PAYROLL FUNDS	\$ 623,306.79

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on January 29, 2021.

Pondera County, Montana.


Dale J. Seifert, Chairman

ATTEST:


Kody L. Parkhill, Clerk & Recorder



335927 CO MINUTES Pages: 12
STATE OF MONTANA POWDERA COUNTY
RECORDED: 02/25/2021 10:47 KOI: CO MINUTES
Kody L Farkell CLERK AND RECORDER
FEE: \$0.00 BY: Brogan - Deputy
TO: FILED ,