

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
PONDERA COUNTY, MONTANA  
Held in October 2018**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on October 3, 10, 17, 24, and 31, 2018. Unless indicated, all Commissioners were present.

**PURCHASE IN EXCESS OF \$500 APPROVED** – October 3, 2018

Commissioner Seifert moved to approve the \$1,843 estimate from the Town of Valier to install a water meter pit at the newly purchased airport building for the Road Department as well as \$2,585.27 quote to be paid to Highline Communications for installation of a radio system and speaker in the same building. Both purchases are necessary for the use of the building for the Road Department and will be paid out of the Road/Bridge Capital Improvement fund. Commissioner Kuka seconded. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**DATE, TIME AND PLACE SET FOR PUBLIC HEARING OF PROPOSED OFFICE CLOSINGS ON THE DAY AFTER THANKSGIVING AND ON CHRISTMAS EVE DAY** – October 3, 2018

Commissioner Kuka moved to set Wednesday, October 24 at 10:00 a.m. in the County Commissioners office as the date, time and place for a public hearing on the proposal to close the county offices on the day after Thanksgiving and on Christmas Eve day.

Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**CLAIM FOR INDIGENT BURIAL APPROVED FOR PAYMENT**- October 10, 2018

Commissioner Seifert moved to approve payment of \$750 for burial of an indigent resident of the county. Commissioner Kuka seconded. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**INTERLOCAL AGREEMENT WITH DEPARTMENT OF JUSTICE MOTOR VEHICLE DIVISION-APPROVED** – October 17, 2018

Commissioner Kuka moved to approve an interlocal agreement between Pondera County and the Department of Justice Motor Vehicle Division to set forth each party's responsibilities in performing titling and registration of vehicles. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**ENCROACHMENT AGREEMENT APPROVED** – October 17, 2018

Commissioner Seifert moved and Commissioner Kuka seconded to approve the Encroachment Agreement requested by D Kronebusch & Son to install a 10" irrigation main line on Canal Road. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**RENEWAL OF INMATE EXCESS MEDICAL INSURANCE** – October 17, 2018

Commissioner Seifert moved and Commissioner Kuka seconded to renew the Inmate Excess Medical Insurance with Correctional Risk Services, Inc. at the rate of \$1.02 per inmate per day for medical coverage, mental/nervous disorder treatment, substance abuse treatment, pregnancy, and AIDS/ARD/HIV treatment. Effective dates of coverage: November 1, 2018 to October 31, 2019. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**SEPTEMBER COMMISSION MINUTES-APPROVED** – October 17, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to approve the September 2018 Minutes of the Commission. Motion carried.

Also Attending: Jim Morren and McKenzie Graye, Independent Observer reporter

**SET DATE, TIME, PLACE TO CANVASS NOVEMBER 6 ELECTION RESULTS** – October 17, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to set November 20, 2018 at 10:00 a.m. in the Commissioners' Office as the date, time, and place for the Canvass of the 2018 Federal General Election. Motion carried.

Also Attending: Jim Morren and McKenzie Graye, Independent Observer reporter

PURCHASE IN EXCESS OF \$500 APPROVED – October 17, 2018

Commissioner Seifert moved to approve the purchase of two used snow blowers from Cascade County, one at a cost of \$10,000 and one at a cost of \$4,000. Both purchases will be paid out of the Road/Bridge Capital Improvement fund. Commissioner Kuka seconded. Motion carried.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

PUBLIC HEARING REGARDING CLOSING COUNTY OFFICES ON FRIDAY, NOVEMBER 23<sup>rd</sup>, 2018 AND MONDAY, DECEMBER 24<sup>th</sup>, 2018 – October 24, 2018

Commissioner Hoppes called the hearing to order at 10:00 a.m. Those in attendance were Commissioners Hoppes and Seifert; Independent Observer Reporter McKenzie Gray; and Jim Morren. The purpose of the hearing was to gather public input regarding the closure of county offices on the day after Thanksgiving Day, November 24<sup>th</sup>, 2018 and Christmas Eve Day, December 24, 2018. The hearing was advertised in the Independent Observer and The Valerian on October 10 and October 17, 2018. No written comments were received and no members of the public were in attendance. The Commissioners discussed prior history of closure and that it was not an additional holiday for employees. Employees would have to use vacation time or compensatory time to have the day off.

The hearing adjourned at 10:06 a.m.

RESOLUTION DESIGNATING COUNTY OFFICE HOURS-HOLIDAY CLOSINGS-ADOPTED – October 24, 2018

PONDERA COUNTY, MONTANA

RESOLUTION #10 – 2018/19

DESIGNATING COUNTY OFFICE HOURS – HOLIDAY CLOSINGS

WHEREAS, Section 7-4-102, MCA, grants the Board of County Commissioners the power and authority to set office hours of the County offices (by formal resolution after a public hearing and if consented to by any affected elected county officer); and

WHEREAS, it is the intent of the Pondera County Commissioners to provide its employees availability for a long week-end when certain holidays fall on a Tuesday or Thursday; and

WHEREAS a public hearing on this resolution was conducted on Wednesday, October 24, 2018 at 10:00 a.m. in the Pondera County Commissioners office. Notice of the hearing was published in the Independent Observer and The Valerian for two consecutive weeks on October 10 and October 17, 2018 and no elected county officer nor any members of the public objected to the proposed office hours;

WHEREAS, employees will need to use compensatory time accrued and/or vacation hours to receive pay for the hours normally worked. Employees wishing to work during the affected hours and/or employees who do not have vacation and/or compensatory hours to apply to the benefit hours may work the hours.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that the Pondera County offices will be closed:

Friday, November 23, 2018 (day after Thanksgiving Day);

Monday, December 24, 2018 (Christmas Eve Day)

BE IT FURTHER RESOLVED that employees will need to use compensatory time accrued and/or vacation hours to receive pay for the hours normally worked. Employees wishing to work during the affected hours and/or employees who do not have vacation and/or compensatory hours to apply to the benefit hours may work.

Adopted this 24<sup>th</sup> day of October, 2018 as moved by Commissioner Seifert, seconded by Commissioner Hoppes, and passed on a 2-0 vote of the full board; Effective on passage and approval.

BOARD OF COUNTY COMMISSIONERS  
Pondera County, Montana

/s/ Janice Hoppes  
Janice Hoppes, Chairman

/s/ Dale J Seifert  
Dale J Seifert, Member

ATTEST: /s/ Kody L Farkell  
Kody L. Farkell, Clerk & Recorder

Absent  
Thomas A Kuka, Member

HANGAR LEASE AGREEMENT-APPROVED – October 24, 2018

Commissioner Seifert moved and Commissioner Hoppes seconded to approve a lease with Aaron Jones for an aircraft hangar at the Conrad Airport. The lease will automatically renew each January 1 for up to nine years, unless either party chooses to terminate the lease, as outlined in the lease agreement. Motion carried.

Commissioner Kuka was absent.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

PECCIA & ASSOCIATES PAY REQUEST #9-FINAL PAYMENT FOR CONRAD AIRPORT IMPROVEMENTS-APPROVED – October 24, 2018

Peccia & Associates submitted pay request #9-final payment- for the Conrad Airport Improvements Project in the amount of \$41,957.64. Commissioner Seifert moved to approve the payment request. Commissioner Hoppes seconded. Motion carried. 90% of the cost of the contract will be paid by FFA funds and 10% by Pondera County.

Commissioner Kuka was absent.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

TREASURER'S SECURITIES REPORT – October 24, 2018

The following are the investments as of September 30, 2018

STIP \$4,002,338.05 @ 2.0735070%  
STOCKMAN BANK BALANCES \$2,196,771.21  
STOCKMAN BANK –Collateral Report

3134GAQM \$5,000,000.00 FHLMC 2000937 1.02% Matures 04/04/19  
RBC WEALTH  
02587DTY4 200,000.00 2.100% Due 09/26/2018 (CD)  
RAYMOND JAMES  
02587CFF2 \$200,000.00 2.2500% Due 5/24/2021 (CD)  
38147JL42 \$200,000.00 2.05% Due 6/25/2019 (CD)  
06740KHS9 \$250,000.00 2.1000% Due 08/13/2019 (CD)  
140420XL9 \$245,000.00 2.1500% Due 11/04/2020  
48125YT87 \$250,000.00 1.250% Due 05/06/2021(step)  
254672T24 \$250,000.00 2.000% Due 11/23/2021 (CD)

INDEPENDENCE BANK

CDARS 1021053623 02/07/19 1.3706% \$500,000.00  
CDARS 1021435607 6/6/19 1.83316% \$500,000.00  
CDARS 1020736204 11/1/18 1.29165% \$3,254,000.00  
CDARS 1020845178 12/6/18 1.29165% \$1,000,000.00  
CDARS 1020845186 12/6/18 1.29165% \$500,000.00  
CDARS 1020845216 12/6/18 1.29165% \$500,000.00  
CDARS 1021687851 08/15/19 2.03913% \$1,000,000.00

Jeanne Moon, Treasurer  
Pondera County

TASK ORDER CONTRACT FOR PREVENTATIVE ORAL HEALTH CARE PROGRAM-APPROVED – October 24, 2018

Commissioner Seifert moved to approve the Preventative Oral Health Care Program Task Order Contract with the MT Department of Public Health and Human Services for November 5, 2018 through June 30, 2019 in the amount of \$35,000. Commissioner Hoppes seconded. Motion carried.

Commissioner Kuka was absent.

Also attending: Jim Morren and McKenzie Graye, Independent Observer reporter

TAX ABATEMENTS 1068 & 1069-APPROVED – October 31, 2018

Commissioner Kuka moved to approve the following abatements:

NUMBER	REASON	CANCEL	ADD	PARCEL NO
1068	Property tax assistance program	942.98		633700
1069	Fix taxable value		7,789.67	660300

Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

SELECTION OF NATIONWIDE ACCOUNT 457 ACCOUNT OPTION DESIGNATION-SELECTED – October 31, 2018

Commissioners were informed by Nationwide that they needed to select an investment option for the fixed investment section of employees' 457 retirement plans.

Commissioner Kuka moved and Commissioner Seifert seconded to select Option 1- lowering the annual guaranteed interest rate and setting interest rate at withdrawal at the market level at the time of withdrawal. Motion carried.

Also attending: Jim Morren

SWEETGRASS DEVELOPMENT REPORT – October 31, 2018

Sarah Converse gave a report on current Sweetgrass Development activities. There are no current projects in Pondera County but they are partnering with Pondera Regional Port Authority on some projects.

Also attending: Jim Morren and Sarah Converse, Sweetgrass Development

CLAIMS APPROVED FOR PAYMENT – October 31, 2018

<i>FUND</i>	
GENERAL	60,406.32
ROAD	189,196.21
BRIDGE	4,869.66
WEED	5,876.12
AIRPORT	47,043.51
COMPREHENSIVE INSURANCE	-0.01
AMBULANCE	126.61
EXTENSION SERVICE	5,360.84
PUBLIC SAFETY (LAW ENFORCEMENT)	53,208.83
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1,875.23
RECORDS PRESERVATION	3,100.00
BRADY LIGHTS MAINTENANCE	353.53
911 EMERGENCY	19,861.09
LAND USE PLANNING	356.38
FEMA PDA GRANT	7,150.00
NORTHERN TRANSIT INTERLOCAL	371.98
VICTIM & WITNESS ADVOCATE	98.00
NOXIOUS WEED GRANT	96.00
E-911 GPS/GIS PROJECT GRANT	13,905.00
EMERGENCY PREPAREDNESS GRANT	1,417.77
ORAL HEALTH GRANT	251.22
WIC GRANT	455.79
MATERNAL CHILD HEALTH	2,241.44
IMMUNIZATION ACTION PROGRAM	376.42
CHRONIC DISEASE PREVENTION GRANT	884.23
HEALTH CARE FOUNDATION GRANT	115.27
JUNK VEHICLE GRANT	13.15
AMBULANCE CAPITAL IMPROV	4,729.00
ROAD/BRIDGE EQUIP PURCHASE	10,000.00
REFUND FUND	1,791.40

TOTAL CLAIMS	\$	435,530.99
TOTAL PAYROLL		<u>246,246.12</u>
TOTAL CLAIMS AND PAYROLL FUNDS		<u><u>681,777.11</u></u>

**ADJOURNMENT**

The meeting adjourned at 5:00 p.m. on October 31, 2018

Pondera County, Montana.

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Janice Hoppes, Chairman

ATTEST:

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Kody L Farkell, Clerk & Recorder