

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in January 2019**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on January 2, 9, 16, 23, and 30, 2019. Unless indicated, all Commissioners were present.

COMMISSION REORGANIZATION – January 2, 2019
Commissioner Seifert moved to appoint Commissioner Kuka as Chair of the Board and Commissioner Seifert as Vice Chair. Commissioner Morren seconded. Motion carried.

RESOLUTION PROVIDING FOR PUBLIC PARTICIPATION AND ESTABLISHING
NOTICE POSTING LOCATION – ADOPTED – January 2, 2019

PONDERA COUNTY
RESOLUTION #16 – 2018/19
PROVIDING FOR PUBLIC PARTICIPATION AND
ESTABLISHING NOTICE POSTING LOCATION

WHEREAS Section 2-3-103(1), Montana Code Annotated, requires that the Board of County Commissioners develop procedures for permitting and encouraging the public to participate in decisions of the Board of County Commissioners that are of significant interest to the public, and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that

1. Prior to making a final decision that is of significant interest to the public, the Board of County Commissioners will afford reasonable opportunity for public participation;
2. To assure adequate notice and assist public participation before a final decision is made or final action is taken on any matter that is of significant interest to the public, the Board of County Commissioners will post its weekly agenda on the main hallway bulletin board in the Pondera County Courthouse;
3. The weekly agenda will be posted no later than 5:00 p.m. on Friday of the previous week. Matters that require statutory notice by publication or posting will be complied with as the particular statute may require.
4. The Board of County Commissioners will hold a regular meeting from 10:00 a.m. to 12:00 noon on Wednesday of each week for the purpose of taking final action on any matter of significant interest to the public involving the adoption of any rule or resolution, determining a contested case, entering into or awarding a contract or any other matter of significant interest to the public.

Prior to taking final action on any matter of significant interest to the public, the chairman or presiding commissioner of the Board will provide reasonable time for any person present to submit data or comments either orally or in writing regarding final action that may be taken by the Board;

5. The office of the Board of County Commissioners is open for business from 9:00 a.m. 3:00 p.m., Monday through Thursday. The office will be open for business on Friday by appointment. No notice will be given of routine matters or impromptu discussions with county employees, vendors or other citizens. All meetings of the County Commissioners are open to the public unless closed as provided by statute.

Adopted this 2nd day of January, 2019 as moved by Commissioner Morren, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell

Kody L Farkell, Clerk and Recorder

RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS, REDEMPTIONS AND TAX DEED SALES, AND OWNERSHIP AND INTEREST SEARCH BIDS – ADOPTED – January 2, 2019

PONDERA COUNTY, MONTANA

RESOLUTION #17 – 2018/19

RESOLUTION SETTING COSTS IN TAX LIEN SALES, ASSIGNMENTS, REDEMPTIONS AND TAX DEED SALES, AND OWNERSHIP AND INTEREST SEARCH BIDS

WHEREAS, Section 15-17-121(2)(a), MCA, defines “Costs” incurred by the county as a result of a taxpayer’s failure to pay taxes when due, including but not limited to any actual out-of-pocket expenses incurred by the county plus the administrative costs; and the county costs collected may be deposited in the county General Fund, pursuant to Section 15-17-322, MCA; and

WHEREAS, Section 15-17-212, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare a TAX SALE CERTIFICATE and the costs to a purchaser other than the County, shall be set as follows:

- preparation of list of delinquent taxes
 - preparation of notice of pending tax sale
 - conducting the tax sale
 - preparation of the tax sale certificate
- Total, per parcel \$25.00

WHEREAS, Section 15-17-323, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to prepare an ASSIGNMENT certificate of the county’s interest in property in which the county is listed as the purchaser and the costs to an assignee, shall be set as follows:

- preparation of Assignment Certificate
 - recording fees
 - distribution of payment
- Total, per parcel \$50.00

WHEREAS, Section 15-18-113 and Section 15-18-114, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to process the REDEMPTION of the County’s or assignee’s interest in the property redeemed and the refund to the assignee, shall be set as follows:

- processing redemption
 - distribution of payment
 - processing refund to assignee
 - certified mail and/or publication costs
- Total, per parcel \$25.00

WHEREAS, Section 15-18-211, MCA, directs the county treasurer, upon receipt of all delinquent taxes, penalties, interest and costs, to grant the purchaser a TAX DEED for the property, and the costs shall be set as follows:

- preparation and postage for courtesy letters
 - identification and notification of interested persons
 - certified mail and/or publication costs
 - title search costs
 - publication of legal notices
 - recording fees
 - preparation of deed
- Total, per parcel \$300.00

WHEREAS, Section 15-18-212, MCA, directs notification to all persons considered interested parties in the property and the current occupant of the property, if any, that a tax deed may be issued to the county unless the property tax lien is redeemed prior to the expiration date of the redemption period, the County intends to contract for the services of a licensed title company to perform ownership and interest searches on all properties selected by the Board of County Commissioners. Inasmuch as there is only one licensed title company with its office in Pondera County, the Commissioners will contract with said First American Title Company for its services in determining interested

parties and issuance of a Litigation Guarantee on each parcel. A request for cost for these services will be obtained from the First American Title Company.

NOW, THEREFORE, BE IT RESOLVED by the Pondera County Board of Commissioners that the fees for the actual and administrative costs, assessed to a purchaser other than the County, are set as follows:

TAX SALE CERTIFICATE, PER PARCEL	\$ 25.00
ASSIGNMENT, PER PARCEL	\$ 50.00
REDEMPTION, PER PARCEL	\$ 25.00
TAX DEED SALE, PER PARCEL	\$300.00

BE IT FURTHER RESOLVED by the Pondera County Board of Commissioners that the Board of County Commissioners will contract with First American Title Company for its services in determining interested parties and issuance of a Litigation Guarantee on each parcel. A request for cost for these services will be obtained from the First American Title Company.

Adopted this 2nd day of January, 2019 as moved by Commissioner Seifert seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

RESOLUTION SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM REIMBURSEMENT RATES – ADOPTED – January 2, 2019
PONDERA COUNTY, MONTANA
RESOLUTION #18 – 2018/19
SETTING MILEAGE ALLOWANCE, LODGING AND PER DIEM REIMBURSEMENT RATES

WHEREAS Sections 2-18-501 through 2-18-503, and Section 7-4-2108, Montana Code Annotated, provide that persons who may be entitled to mileage, lodging and per diem reimbursement paid from public funds when using their own automobiles, incurring costs for lodging and per diem, in the performance of official duties are entitled to collect mileage for the distance actually traveled by automobile at a rate equal to the mileage allotment allowed by the Internal Revenue Service for the preceding calendar year; and

WHEREAS the mileage rate for state and local government employees has been established for calendar year 2019 by the Internal Revenue Service as 58 cents per mile for the first 1,000 miles of travel within each month and the rate for mileage over 1,000 miles per month at 55 cents per mile (3 cents less per mile, per 2-18-503(b), Montana Code Annotated)

WHEREAS the State of Montana has established the lodging and per diem rates for state and local government employees as follows:

In-state lodging reimbursement rate is \$94.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Helena – Lewis & Clark County, Missoula – Missoula County, Polson, Lake County, and Kalispell – Flathead County, which communities are considered high cost areas.

<u>Per Diem Rates</u>	<u>In-State</u>	<u>Out-of-State</u>
Morning Meal	\$ 5.00	\$ 13.00

Mid-Day Meal	\$ 6.00	\$ 14.00
Evening Meal	<u>\$ 12.00</u>	<u>\$ 23.00</u>
Totals	\$ 23.00	\$ 50.00

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the mileage allotment allowed to Pondera County employees during calendar year 2019 shall be 58 cents per mile (up to and including 1,000 miles) and 55 cents per miles (over 1,000 miles) during each calendar month; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of County Commissioners of Pondera County that the in-state lodging reimbursement and per diem rates shall be

In-state lodging reimbursement rate is \$94.00 plus tax for all communities except for Big Sky/ West Yellowstone – Gallatin County, Helena – Lewis & Clark County, Missoula – Missoula County, Polson, Lake County, and Kalispell – Flathead County, which communities are considered high cost areas.

<u>Per Diem Rates</u>	<u>In-State</u>	<u>Out-of-State</u>
Morning Meal	\$ 5.00	\$ 11.00
Mid-Day Meal	\$ 6.00	\$ 12.00
Evening Meal	<u>\$ 12.00</u>	<u>\$ 23.00</u>
Totals	\$ 23.00	\$ 46.00

Adopted this 2nd day of January, 2019 as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

RESOLUTION SETTING DAILY RATE FOR INCARCERATION CREDIT –
ADOPTED – January 2, 2019

PONDERA COUNTY, MONTANA
RESOLUTION #19 – 2018/19
DAILY RATE FOR INCARCERATION CREDIT

WHEREAS, Section 46-18-403, MCA, states that “the daily rate for incarceration must be established annually by the Board of County commissioners by resolution” and that the daily rate must be equal to the actual cost incurred by the detention facility and it has been determined that the actual costs incurred by the Pondera County detention facility, on an average daily basis, is equal to Fifty dollars (\$ 50.00);

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the daily rate for confinement costs, other than for actual medical costs, as ordered by the court and paid in advance for confinement and prior to payment of any fine, is hereby established at \$ 50.00 per day; and

BE IT FURTHER RESOLVED, if a judgment is for a fine and imprisonment until the fine is paid, the detainee shall be allowed a credit of \$ 50.00 for each day of incarceration; and that an inmate is responsible for the actual costs of medication, medical services, or hospitalization while detained in a detention center, based upon the individual’s ability to pay and/or private provider health care coverage, or a bonafide and responsible third-party payer; and

BE IT FURTHER RESOLVED, that the County Attorney shall initiate proceedings to collect from the inmate any charges arising from the medical services or hospitalization in accordance with 7-32-2245, MCA.

Adopted this 2nd day of January, 2019 as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

CORPORATE AUTHORIZATION RESOLUTION TO UPDATE SIGNORS ON COUNTY BANK ACCOUNTS-ADOPTED – January 2, 2019

RESOLUTION #20 was adopted allow for signors of all County bank accounts to be updated to reflect new elected official and county employees.

Adopted this 2nd day of January, 2019 as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective upon passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

RESOLUTION AUTHORIZING PARTICIPATION IN THE SHORT TERM INVESTMENT POOL (STIP) MONTANA BOARD OF INVESTMENTS-ADOPTED – January 2, 2019

RESOLUTION #21 was adopted to authorize County participation in the Short Term Investment Pool (STIP) Montana Board of Investments

Adopted this 2nd day of January, 2019 as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective upon passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

COMMISSIONER REPRESENTATIVES TO BOARDS – January 2, 2019

The Commissioner representative assignments to County and Regional boards were made as follows:

County Boards

Kuka	Airport Weed Pondera County Community Service Park
Seifert	Health Pondera Regional Port Authority Park
Morren	Pondera Medical Center Pondera County Council On Aging Park

Regional and State Boards

Kuka	Northcentral Regional Detention Center Center For Mental Health
Seifert	Northern Montana Joint Refuse Disposal District Sweetgrass Development Opportunities Inc Northern Montana Transit Authority
Morren	North Central Area Agency on Aging

Commissioner Seifert moved to approve the commissioner representative to boards as named above through December 2019. Commissioner Morren seconded. Motion carried.

CITIZEN APPOINTMENTS TO COUNTY ADVISORY BOARDS – January 2, 2019
Commissioner Seifert moved and Commissioner Morren moved to to appoint/reappoint the following to the County Advisory Boards:
Valier Cemetery District – Jeff Vandebos (2021)
Weed – Ramsey Offerdal Sr (2021), Eric Eneboe (2021)
Motion carried.

A complete list of County Advisory Boards and all members is on the County webpage: www.ponderacountymontana.org under Government, Board Appointments.

PORT AUTHORITY REPORT – January 2, 2019

Rob Cook, Pondera Regional Port Authority Executive Director was on hand to give a report. The Port Authority recently purchased a mobile home park in Conrad and are getting the park ready to rent out. They are also pursuing a Neighborhood Stabilization project in Valier and are settling up 3 loans that were given to local businesses. Once those loans are repaid their entire Revolving Loan Fund will be replenished.

VALIER AIRPORT HANGAR LEASE APPROVED – January 2, 2019

Commissioner Seifert moved and Commissioner Morren seconded to approve the Valier Airport Hangar Lease with Ross Buchanan for Unit D1 (480 square feet) and Unit D2 (640 square feet) for the amount of \$600 per year. Motion carried.

TASK ORDER CONTRACT FOR WOMEN, INFANTS, & CHILDREN (WIC)GRANT-APPROVED – January 9, 2019

Commissioner Seifert moved and Commissioner Morren seconded to approve the fiscal year 2019 Women, Infants, & Children (WIC) task order contract with the Montana Department of Health & Human Services in the amount of \$41,145 for October 1, 2018 through September 30, 2019.

LOAN TO PORT AUTHORITY APPROVED – January 9, 2019

The County receives \$14,962.50 annually as a payment in lieu of taxes for Blue Sky Villa. The County designates that money to be used for economic development. \$2,000 of this year's payment has been used to pay the County's Sweetgrass Development dues. The Pondera Regional Port Authority put in a request to the Commissioners asking for a loan of the remaining \$12,962.50 to be used for economic development activities. Commissioner Seifert moved and Commissioner Morren second to loan the Pondera Regional Port Authority \$12,962.50. Motion carried.

RESOLUTION TO LOAN FUND 7380 PORT AUTHORITY FUND-ADOPTED –
January 16, 2019

PONDERA COUNTY, MONTANA
RESOLUTION #22 – 2018/19
LOAN TO FUND 7380 PORT AUTHORITY FUND

WHEREAS, Pondera County receives an annual payment from the City of Conrad for the Blue Sky Villa, currently in the amount of \$14,962.50; and

WHEREAS, the Commissioners have entered into an agreement with the Port Authority to loan the fiscal year 2018-19 payment to the Port Authority to be used for Port Authority revolving loan funds to small businesses within Pondera County and/or as operating funds; and

WHEREAS, the County has received the fiscal year 2018-19 payment in the amount of \$14,962.50 and has entered into a loan agreement with the Port Authority; and

WHEREAS, the County has designated \$2,000 to pay dues to Sweetgrass Development and is willing to lend \$12,962.50 to the Port Authority revolving funds.

WHEREAS, the funds shall be subject to repayment and/or forgiveness under the terms of the annual loan agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the Clerk and Recorder effect the loan of \$12,962.50 from the County General Fund to the Port Authority Fund and that the loan be repaid and/or forgiven under the terms of the January 9, 2019 loan agreement. The County will designate \$2,000 to pay Sweetgrass Development dues.

Adopted this 9th day of January, 2019 as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the full board. Effective upon passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

ENCROACHMENT AGREEMENT-APPROVED – January 16, 2019

Commissioner Seifert moved to approve the Encroachment Agreement requested by the Daryl Gernaat to install a 15” culvert on Conrad-Dupuyer Rd for an approach to a shop. Commissioner Morren seconded. Motion carried.

Also attending: McKenzie Graye, Reporter for the Independent Observer

DECEMBER COMMISSION MINUTES-APPROVED – January 16, 2019

Commissioner Seifert moved and Commissioner Morren seconded to approve the December 2018 Minutes of the Commission. Motion carried.

Also attending: McKenzie Graye, Reporter for the Independent Observer

CITIZEN APPOINTMENTS TO COUNTY ADVISORY BOARDS – January 16, 2019
 Commissioner Morren moved and Commissioner Seifert seconded to appoint the following to the County Advisory Boards:
North Central Area Agency On Aging – Jan Sage (2021)

Also attending: McKenzie Graye, Reporter for the Independent Observer

TREASURER'S SECURITIES REPORT AS OF DECEMBER 31, 2018 – January 23, 2019

STIP \$9,002,000.00 @ 2.3756471%

STOCKMAN BANK BALANCES \$3,072,370.52
 STOCKMAN BANK –Collateral Report

3134GAQM \$5,000,000.00 FHLMC 2000937 1.02% Matures 04/04/19
 3133EFYS0 \$1,700,000.00 FFCB 2000946 1.15% Matures 2/22/19

RAYMOND JAMES

02587CFF2 \$200,000.00 2.2500% Due 5/24/2021 (CD)
 38147JL42 \$200,000.00 2.05% Due 6/25/2019 (CD)
 06740KHS9 \$250,000.00 2.1000% Due 08/13/2019 (CD)
 140420XL9 \$245,000.00 2.1500% Due 11/04/2020
 48125YT87 \$250,000.00 1.250% Due 05/06/2021(step)
 254672T24 \$250,000.00 2.000% Due 11/23/2021 (CD)

INDEPENDENCE BANK

CDARS 1021053623 02/07/19 1.3706% \$500,000.00
 CDARS 1021435607 6/6/19 1.83316% \$500,000.00
 CDARS 1021687851 08/15/19 2.03913% \$1,000,000.00
 CDARS 1021870648 10/10/19 2.05873% \$500,000.00
 CDARS 1021969202 11/07/19 2.13707% \$2,000,000.00
 CDARS 1022052493 12/05/19 2.447% \$1,000,000.00

CONTRACT FOR RENT OF OFFICE SPACE-APPROVED – January 23, 2019
 Alliance For Youth has taken over the state contract that was previously held by Gateway Community Services. Alliance For Youth submitted a request to continue take over the courthouse office space previously used by Gateway Community Services.

Commissioner Seifert moved and Commissioner Morren seconded to approve the contract with Alliance For Youth to rent courthouse office space at a rate of \$100 per month. Motion carried.

HEARING CONDUCTED ON AN ORDINANCE FOR THE AIRPORT AFFECTED AREA - January 23, 2019

Attending: Commissioner Tom Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, City of Conrad Mayor Wendy Judisch, Conrad Public Works Director David Zimelman, Robert Peccia & Associates Engineer Bill Burkland, Independence Observer Reporter McKenzie Graye, Duane Habets, Heath Elings,
 The notice of the hearing was published in The Independent-Observer and the Valerian January 9 and January 16, 2019 issues.

Commissioner Kuka called the hearing to review an ordinance for the Conrad Airport affected area to order at 12:00 p.m.at the Pondera County Commissioners office, 20 4th Ave SW, Conrad.

Robert Peccia & Associates Engineer Bill Burkland explained the reason for creating the ordinance. The main objective of this ordinance is divert construction or planting of trees that would impede with standard operation of the Conrad Airport. An ordinance is not designed to stop growth but to direct into the proper areas. The FAA does not have policing authority to stop this, but the State of Montana gave counties the option to create

and enforce its own ordinance. The FAA provides grant money to cities/counties for airport improvements. Having an ordinance diverting growth within the airport affected area insures continued eligibility for FAA grant money.

Questions from those in attendance were answered by Bill Burkland.

Hearing closed at 2:00 p.m.

RESOLUTION AUTHORIZING AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED – January 30, 2019
PONDERA COUNTY MONTANA
RESOLUTION #23 – 2018/19
AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amount	New Amount
2971-331141	Grant Revenue	\$56,516	\$60,161
Expenditure	Description	Prior Amount	New Amount
2971-401-440171-110	Salaries	\$14,456	\$15,356
2971-401-440171-140	Benefits	\$ 5,260	\$ 5,508
2971-401-440171-210	Supplies	\$10,866	\$13,263
2971-401-440171-311	Postage	\$ 60	\$ 160
2976-448-440193-110	Salaries	\$ 3,500	\$ 2,556
2976-448-440193-140	Benefits	\$ 990	\$ 859
2976-448-440193-210	Supplies	\$ 510	\$ 759
2976-448-440193-311	Postage	\$ 12	\$ 11
2976-448-440193-332	Ads/Dues	\$ 250	\$ 250
2976-448-440192-210	Supplies	\$ 0	\$ 827

Adopted this 30th day of January, 2019, as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

RESOLUTION DECLARING PROPERTY SURPLUS AND SETTING SALE-ADOPTED – January 30, 2019

PONDERA COUNTY
RESOLUTION #24 – 2018/19

DECLARING PROPERTY SURPLUS AND SETTING SALE

WHEREAS, pursuant to Section 7-8-2211, MCA, Authorization to sell and exchange county property, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property which is not necessary to the conduct of county business or the preservation of its property:

Metal lathe	Valmar granular spreader	2008 F150 pickup
Oil distributor	1974 Ford water truck	1997 Ford F250 pickup
1997 Ford pickup	1973 Ford F250	1978 Chevy dump truck
S-180 truck-hot mix	Int'l tractor w/cab	Assorted tools

WHEREAS, the Commissioners have determined it is in the best interests of the County to sell the items at surplus auction through Public Surplus.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:

- 1) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,
- 2) agrees to sell the listed items at surplus auction through the Public Surplus.

ADOPTED this 30th day of January 2019, as moved by Commissioner Morren, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on passage and approval

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

RESOLUTION DECLARING PROPERTY SURPLUS AND DISPOSAL-ADOPTED –
January 30, 2019

PONDERA COUNTY
RESOLUTION #25 – 2018/19
DECLARING PROPERTY SURPLUS AND DISPOSAL

WHEREAS, pursuant to Section 7-8-2211, MCA, Authorization to sell and exchange county property, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property which is not necessary to the conduct of county business or the preservation of its property:

10 office chairs	2 computers	bar stools
3 micro fiche machines	1 monitor	fire alarm box
13 filing cabinets	2 peg boards	large 3-hole punch
3 tables	1 shelf	
7 desks	coffee maker	

and

WHEREAS, the Commissioners have determined, pursuant to Section 7-8-2217, MCA, Procedure or sale of property of lesser value, it is in the best interests of the County to dispose of the above-listed surplus property.

- NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:
- 3) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,

January 2019

4) agrees to dispose of a miscellaneous surplus items listed above

ADOPTED this 30th day of January, 2019 as moved by Commissioner Morren, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

MONTANA CANCER CONTROL PROGRAMS/MONTANA CANCER & CHRONIC DISEASE SELF-MANAGEMENT PROGRAM/MONTANA TOBACCO USE PREVENTION PROGRAM SUBCONTRACT APPROVED –January 30, 2019

Commissioner Seifert moved to approve the Montana Cancer & Chronic Disease Management Program/Montana Cancer & Chronic Disease Self-Management Program/Montana Tobacco Use Prevention Program Subcontract with Teton County as Administrative Site in the amount of \$34,333 for fiscal year 2018-19. Motion carried. Also attending: McKenzie Graye, Reporter for the Independent Observer

PURCHASING/HOSTING CONTRACT FOR TYLER TECHNOLOGIES DOCUMENT PRO PROGRAM – January 30, 2019

Commissioner Seifert moved and Commissioner Morren seconded to enter into a contract with Tyler Technologies for the purchase the Document Pro module for use in the Clerk & Recorder’s office for the purpose of recording and preserving land and vital records while being able to offer online access to documents and e-recording services to the public. The program will replace the current Document Indexing program from Black Mountain Software. Total cost for conversion of data, implementation, training, hosting online data, and first year’s program management is \$35,770. Funds for the purchase will be paid from the General capital improvement fund. Motion carried. Also attending: McKenzie Graye, Reporter for the Independent Observer

ADMINISTRATIVE MATERIALS “G” AGRICULTURAL COVENANT – January 30, 2019

Commissioner Morren moved to allow an agricultural covenant to be placed on a tract of land in T28N, R2E, Section 30, lots 3 and 4, as permitted under the Montana Subdivision and Platting Act, 76-3-101 through 76-3-625, MCA. Commissioner Seifert seconded. Motion carried. Also attending: McKenzie Graye, Reporter for the Independent Observer

CLAIMS APPROVED FOR PAYMENT – January 31, 2019

FUND	
GENERAL	37,113.19
ROAD	13,567.39
BRIDGE	10,468.69
WEED	686.74
AIRPORT	3,390.93
AMBULANCE	450.60
EXTENSION SERVICE	5,437.98
PUBLIC SAFETY (LAW ENFORCEMENT)	11,421.91
HEALTH INSURANCE - EMPLOYER CONTRIBUTION	3,314.59
BRADY LIGHTS MAINTENANCE	308.32
911 EMERGENCY	1,093.89
LAND USE PLANNING	1,588.00

STATE ALLOCATED FEDERAL MINERAL	125.00
VICTIM & WITNESS ADVOCATE	383.00
EMERGENCY PREPAREDNESS GRANT	222.89
ORAL HEALTH GRANT	2,599.50
WIC GRANT	304.91
MATERNAL CHILD HEALTH	84.15
IMMUNIZATION ACTION PROGRAM	125.00
CHRONIC DISEASE PREVENTION GRANT	314.87
HEALTH CARE FOUNDATION GRANT	102.07
JUNK VEHICLE GRANT	58.15
REFUND FUND	2,251.78
TOTAL CLAIMS	\$ 95,413.55
TOTAL PAYROLL	<u>266,532.17</u>
TOTAL CLAIMS AND PAYROLL FUNDS	<u><u>361,945.72</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on January 31, 2019

Pondera County, Montana.

/s/ Thomas A Kuka _____
Thomas A Kuka, Chairman

ATTEST:

/s/ Kody L Farkell _____
Kody L Farkell, Clerk & Recorder