

***REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in March 2018***

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on March 7, 14, 21, and 28, 2018. Unless indicated, all Commissioners were present.

FIFTH DRAWDOWN FOR MONTANA BOARD OF INVESTMENTS INTERCAP LOAN APPROVED – March 7, 2018

Commissioner Kuka moved to approve drawdown #5 for the Montana Board of Investments Intercap Loan for the courthouse HVAC replacement in the amount of \$34,352.09. Seifert seconded. Motion carried.

MINUTES OF JANUARY & FEBRUARY 2018 APPROVED – March 7, 2018

Commissioner Seifert moved to approve the Commission Minutes for January & February 2018. Commissioner Kuka seconded. Motion carried.

REVISED JOB DESCRIPTIONS APPROVED – March 7, 2018

Commissioner Seifert moved to approve the revised job description for Lead Operator for the Road Department. Commissioner Kuka seconded. Motion carried.

REPORT – NORTHERN TRANSIT INTERLOCAL – March 7, 2018

David Irvin, Coordinator of the Northern Transit Interlocal system, and Randy Shepherd, Driver for Pondera County Transit, attended the meeting. Irvin reported on the ridership and activities of the transit system. Pondera County is a member of the Northern Transit Interlocal and operates a Pondera County Transit bus. The Pondera County bus picks up riders in Conrad and at the 14 mile corner for the trips to Kalispell and in Conrad and Valier for trips to Great Falls. Ridership is increasing for Pondera County Transit as well as for the Northern Transit system. Irvin emphasized the need for the services for people in our communities and that anyone can ride the transit buses, not just Senior Citizens or those with medical problems. There is no charge to the riders even though a donation is appreciated.

AMENDMENT TO MEMORANDUM OF AGREEMENT APPROVED – March 7, 2018

Commissioner Seifert moved and Commissioner Kuka seconded to approve Amendment #1, Memorandum of Agreement (MOA) between the Montana Department of Transportation and the Pondera County Ambulance for Emergency Medical Services Equipment. Montana Department of Transportation will purchase a Type 1 AD ambulance with a Stryker Power Cost and Power Load for the total amount of \$202,123.58. Pondera County will acquire title to the ambulance from DOT after paying 10% match funds or \$20,213.58 to MDOT. Delivery is anticipated to be early summer of 2018. Motion carried.

DATE CHANGED FOR MARCH 21, 2018 COMMISSIONER MEETING - March 7, 2018

Commissioner Seifert moved to change the March 28th Regular Meeting of the Commission to March 29 due to Commissioner attendance at Montana Association of County Road Supervisors on March 28. Commissioner Kuka seconded. Motion carried.

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED – March 14, 2018

**PONDERA COUNTY MONTANA
RESOLUTION #24 – 2017/18
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET**

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget

March 2018

for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amt	New Amt
1000-333045	FWS Refuge Revenue	\$1,750	\$2,050
1000-344092	Well Child Clinic	\$16,000	\$20,000
2110-333010	Forest Reserve Act	\$3,823	\$5,200
2170-343063	Lease On Ground Area	\$3,500	\$7,000
2390-351013	Drug Forfeiture	\$2,000	\$3,000
2811-331178	DUI Task Force	\$0	\$550
2830-335070	Junk Vehicle Assessment	\$6,262	\$7,363
2859-341041	Clerk & Recorder Fees	\$1,025	\$2,000

Expenditure	Description	Prior Amt	New Amt
1000-4-420301-732	Youth Detention	\$40,000	\$60,000
2929-206-420603-398	Contract Services	\$0	\$7,200
2929-206-420603-350	Professional Services	\$20,995	\$13,795
2110-302-490504-610	Principal	\$71,220	\$68,095
2110-302-490504-620	Interest	\$52,850	\$55,975
2170-304-430303-350	Professional Services	\$0	\$10,500
2830-308-430801-210	Supplies	\$200	\$1,301
2978-403-440191-110	Salaries	\$25,479	\$24,911
2978-403-440191-140	Benefits	\$10,526	\$10,241
2978-403-440191-332	Ads	\$2,000	\$2,500
2978-403-440191-370	Travel	\$1,000	\$500
2978-403-440191-530	Rent	\$852	\$1,705
2976-448-440193-110	Salaries	\$3,468	\$1,589
2976-448-440193-140	Benefits	\$1,662	\$669
2976-448-440193-210	Supplies	\$2,731	\$700
2976-448-440193-311	Postage	\$50	\$1
2976-448-440192-110	Salaries	\$0	\$2,000
2976-448-440192-140	Benefits	\$0	\$850
2976-448-440192-210	Supplies	\$0	\$2,000
2976-448-440192-311	Postage	\$0	\$102
2980-448-440103-110	Salaries	\$0	\$1,000
2980-448-440103-140	Benefits	\$0	\$450
2980-448-440103-210	Supplies	\$5,972	\$4,522

Adopted this 14th day of March 2018, as moved by Commissioner Seifert, seconded by Commissioner Kuka, and passed on a 2-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

 Absent
Janice Hoppes, Chair

 /s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

 /s/ Thomas A Kuka
Thomas A. Kuka, Member

 /s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

ELECTION BY ACCLAMATION – RURAL FIRE DISTRICT BOARD OF TRUSTEES – March 14, 2018

The Rural Fire District Board members are elected to their positions. Montana law provides that if the number of candidates is equal to or less than the number of positions to be elected, the election administrator may cancel the election. In such case, the county governing body shall declare elected by acclamation each candidate who filed a nominating petition for a position. If a nomination is not made for one or more trustee

offices, the county governing body shall appoint one or more trustees as necessary to fill those offices. A trustee taking office pursuant to this subsection serves the trustee term of office as if that trustee had been elected.

Ernie Boumans filed a Declaration For Nomination. In accordance with Montana statute, Commissioner Seifert moved to declare Ernie Boumans elected by acclamation, for a term of three years. Commissioner Kuka seconded. Motion carried.

Commissioner Seifert moved to appoint Keith Hruska to fill the second open trustee position, which had no candidates file for. Commissioner Kuka seconded. Motion carried.

Commissioner Hoppes was absent.

REQUEST FOR LETTER OF SUPPORT FOR SWEETGRASS DEVELOPMENT GRANT APPLICATION – March 21, 2018

Sarah Converse of Sweetgrass Development requested letter of support from Commissioners for application to Opportunities Zone funding she is working on. Commissioners agreed to provide a letter of support.

Also attending: County Attorney Mary Ann Ries, Sweet Grass Development Director Sarah Converse, and Jim Morren

ENCROACHMENT AGREEMENTS (MECHELLE & MYRA VIOLA-LEWIS) APPROVED – March 21, 2018

Commissioner Kuka moved to approve two Encroachment Agreements with Mechelle and Myra Viola-Lewis for the purpose of expanding an existing approach as well as creating a new approach of Frances Heights Rd. Commissioner Seifert seconded. Motion carried.

Also attending: County Attorney Mary Ann Ries, Sweet Grass Development Director Sarah Converse, and Jim Morren

APPOINTMENT TO COUNTY COMPENSATION BOARD – March 21, 2018

Commissioner Seifert moved to re-appoint John McFarland to the County Compensation Board for a 3-year term ending May 2021. Commissioner Kuka seconded. Motion carried.

MOU WITH PMC FOR USE OF PONDERA CENTER AS TEMPORARY EVACUATION SITE-APPROVED – March 29, 2018

Commissioner Kuka moved to approve a Memorandum of Understanding between Pondera County and Pondera Medical Center (PMC) authorizing PMC to use the Pondera Center as a temporary evacuation site for Extended Care residents in the event of an emergency requiring evacuation of residents. Commissioner Seifert seconded. Motion carried.

Also attending: Jeff Pruttis

DATE, TIME AND PLACE SET FOR PUBLIC HEARING ON NEW OR EXPANDING INDUSTRY CLASSIFICATION APPLICATION – March 29, 2018

A New or Expanding Industry Classification Application was received from Windrift Hills for tax relief allowed to new or expanding industries. Windrift Hills is building a new facility in Conrad. Commissioner Seifert moved and Commissioner Kuka seconded to set Tuesday, May 1, 2018 at 6:30 p.m. at Conrad City Hall as the date time and place for a joint public hearing with the County and City of Conrad on the Application. Motion carried.

Also attending: Jeff Pruttis

ADMINISTRATIVE MATERIALS “G” AGRICULTURAL COVENANT – March 29, 2018

Commissioner Kuka moved to allow an agricultural covenant to be placed on a tract of land in the South ½ of Section 15, Township 27N, Range 2E as permitted under the Montana Subdivision and Platting Act, 76-3-101 through 76-3-625, MCA.

Commissioner Seifert seconded. Motion carried.

Also attending: Jeff Pruttis

CLAIMS APPROVED FOR PAYMENT – March 31, 2018

FUND

March 2018

GENERAL		24,639.20
ROAD		19,577.34
BRIDGE		4,962.53
WEED		806.07
AIRPORT		9,499.57
AMBULANCE		362.45
EXTENSION SERVICE		5,316.79
COUNTY FAIR		500.00
PUBLIC SAFETY (LAW ENFORCEMENT)		21,238.00
HEALTH INSURANCE - EMPLOYER CONTRIBUTION		1,431.75
RECORDS PRESERVATION		119.80
BRADY LIGHTS MAINTENANCE		353.75
911 EMERGENCY		1,398.89
LAND USE PLANNING		198.00
NORTHERN TRANSIT INTERLOCAL		470.18
DUI PREVENTION		308.75
EMERGENCY PREPAREDNESS GRANT		3,040.21
IMMUNIZATION BILLING GRANT		125.00
WIC GRANT		219.13
MATERNAL CHILD HEALTH		107.85
CHRONIC DISEASE PREVENTION GRANT		1,615.14
HEALTH CARE FOUNDATION GRANT		95.73
JUNK VEHICLE GRANT		13.15
PUBLIC SAFETY CAP IMPROV		2,230.35
TOTAL CLAIMS	\$	98,629.63
TOTAL PAYROLL		<u>245,350.04</u>
TOTAL CLAIMS AND PAYROLL FUNDS		<u><u>343,979.67</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on March 31, 2018.

Pondera County, Montana.

Janice Hoppes, Chairman

ATTEST:

Kody L Farkell, Clerk & Recorder