

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in June 2018**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on June 6, 13, 19, and 27, 2018. Unless indicated, all Commissioners were present.

COUNTY SUPERINTENDENT OF SCHOOLS CONTRACT APPROVED - June 6, 2018

Commissioner Kuka moved and Commissioner Hoppes seconded to approve the County Superintendent of Schools Agreement with Lynn C. Utterback for FY2018-19. Motion carried.

Commissioner Seifert was absent on County business.

Also attending: Jim Morren

TASK ORDER FOR IMMUNIZATION PROGRAM APPROVED - June 6, 2018

Commissioner Kuka moved and Commissioner Hoppes seconded to approve Task Order 19-07-4-31-133-0 to the Master Contract that Covers the Period of July 1, 2018 through June 30, 2019, Immunization Program with the State of Montana Department of Health and Human Services. The County will receive \$5,262.00 in grant funding for FY2018-19. Motion carried.

Commissioner Seifert was absent on County business.

Also attending: Jim Morren

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED – June 6, 2018

PONDERA COUNTY MONTANA
RESOLUTION #31 – 2017/18
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amount	New Amount
2900-333040	Intergovernmental Revenue	\$0	\$230,000
2170-343064	Hangar Rentals	\$6,920	\$ 1,320
2170-343065	FAA Hangar Rental	\$0	\$ 5,600

Expenditure	Description	Prior Amount	New Amount
2900-101-521000-820	Cap. Transfer Equip/Veh.	\$314,795	\$544,795

Adopted this 6th day of June 2018, as moved by Commissioner Kuka, seconded by Commissioner Hoppes, and passed on a 2-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Janice Hoppes
Janice Hoppes, Chair

Absent
Dale J Seifert, Member

ATTEST:

/s/ Thomas A. Kuka
Thomas A. Kuka, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

PUBLIC HEARING – COUNTY COMPENSATION BOARD – June 13, 2018

Commissioner Hoppes called the hearing to order at 9:00 a.m.

Attending: Commissioners Kuka, Hoppes and Seifert; Clerk and Recorder Farkell, County Attorney Ries, Sheriff Gobert, Treasurer Jeanne Moon, Dan Majerus and John McFarland.

The notice of the hearing was published in The Independent-Observer and The Valerian in the May 30 and June 6, 2018 issues.

Pursuant to 7-4-2503(4), Montana Code Annotated, county governments are required to appoint a county compensation board to prepare a compensation schedule for the elected county officials for the succeeding fiscal year. Also, in accordance with 7-4-2503(4), the Clerk and Recorder prepared and presented a worksheet showing salary comparisons to other counties as well as the City of Conrad and the Clerk of the Conrad School District and other demographics of the counties. The Board reviewed the worksheet. The federal cost-of-living adjustment for the fiscal 2019 year is 2.1%.

There was discussion regarding the proposed options for cost-of-living increases in elected officials' salaries for the 2018-19 fiscal year. County contributions toward employee health insurance will increase approximately 4% beginning July 1. Premiums for Workers' Compensation and Liability Insurance will decrease in FY19. Loans for the Pondera Center remodeling have been paid off, but the County now has loans to pay for the cost of replacing the courthouse HVAC system and Conrad airport improvements.

John McFarland moved and Dan Majerus seconded to recommend an increase of up to 2.25% for elected officials, which equates to a \$.50 per hour increase. Motion carried by unanimous vote.

The hearing closed at 9:35 a.m.

PUBLIC COMMENT – DISPATCH SYSTEM – June 13, 2018

During the public comment portion of the meeting, Eric Olsen, Territory Manager for Zetron, and Jake McKelvey of Highline Equipment presented a proposal to Commissioners regarding the replacement and/or upgrades needed in the 9-1-1 communications center. Pondera County's communication center was new in 1986 when it was installed, but technology has changed immensely since then and parts are no longer readily available for repairs.

Also attending: Jim Morren

COMMISSION MEETING DATE CHANGE – June 13, 2018

Commissioner Seifert moved and Commissioner Kuka seconded to change the Commission meeting scheduled for June 20 to June 19, 2018 at 11:00 a.m. due to scheduling conflicts. Motion carried.

Also attending: Jim Morren

EXPENDITURES IN EXCESS OF \$500-APPROVED – June 13, 2018

Commissioner Kuka moved to approve the purchase of a bagger and new blade for the County's lawn mower. Approval before purchase is necessary when the expenditure is in excess of \$500. Commissioner Seifert seconded. Motion carried.

DUI TASK FORCE PLAN APPROVED – June 13, 2018

Commissioner Kuka moved to approve the fiscal year 2018-19 DUI Task Force plan. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

MINUTES OF THE COMMISSION-APPROVED – June 13, 2018

Commissioner Kuka moved to approve the April and May minutes of the Commission. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

CANVASS OF THE JUNE 5, 2018 FEDERAL PRIMARY ELECTION APPROVED – 19, 2018

Clerk of District Court and Canvass Board member Laurie Eisenzimer moved to approve the canvass of the June 5, 2018 Federal Primary Election conducted by Commissioner Hoppes, Commissioner Seifert, and Clerk of District Court Eisenzimer, and to direct the Clerk and Recorder to enter the official results in the records of the County. Commissioner Seifert seconded. Motion carried. Commissioner Kuka absent on County business.

TAX ABATEMENTS 1065-1066-APPROVED – June 19, 2018

Commissioner Seifert moved to approve the following abatements:

NUMBER	REASON	CANCEL	ADD	PARCEL NO
1065	No longer owns livestock	5.00		1400400
1066	AB-26 Settlement		\$249.17	1084420

Commissioner Hoppes seconded. Motion carried. Commissioner Kuka was absent on County business.

MEMORANDUM OF UNDERSTANDING WITH BLACKFEET TRIBE FOR PASS THROUGH OF 9-1-1- FUNDS – June 19, 2018

Per Montana House Bill 61 all 9-1-1 funds allocated to tribes must be paid to the county government in which the reservation is located, then the appropriate portion forwarded to tribal governments. Commissioner Seifert moved and Commissioner Hoppes seconded to approve a Memorandum of Understanding with the Blackfeet Tribe for Pondera County to pass through 9-1-1 funds earmarked for the Blackfeet Tribe, as required by House Bill 64. Motion carried. Commissioner Kuka was absent on County business.

RESOLUTION AMENDING PONDERA COUNTY BUDGET-ADOPTED – June 19, 2018

PONDERA COUNTY MONTANA
RESOLUTION #32 – 2017/18
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amount	New Amount
2170-383000	Interfund Transfer (transfer from PILT)	\$16,000	\$25,000

Adopted this 19th day of June 2018, as moved by Commissioner Seifert, seconded by Commissioner Hoppes, and passed on a 2-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Janice Hoppes
Janice Hoppes, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

Absent
Thomas A. Kuka, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

EXPENDITURES IN EXCESS OF \$500-APPROVED – June 19, 2018

Commissioner Seifert moved to approve the Sheriff Department request for purchase of a desk for the department’s Administrative Assistant. Approval before purchase is necessary when the expenditure is in excess of \$500. Commissioner Hoppes seconded. Motion carried.

Commissioner Kuka was absent on County business.

PUBLIC COMMENT - COUNTY ROADS - June 27, 2018

Mitch Kellogg addressed the Commissioners and John Stokes, Road Department Supervisor, regarding the county roads. Kellogg stated, in is his opinion, that 1.) the condition of the gravel roads in the County has gone down markedly over the past several years; 2.) the roads are currently as bad as he has ever seen them; 3.) taxes have not gone down; 4.) the department has good equipment; 5.) the gravel on all county roads is pretty much gone from the road surface; and 6.) when the roads are graded, the roads are only good for a matter of days.

Discussion included the lack of crowns on the roads and that many roads need to be rebuilt. Kellogg, the Commissioners and Supervisor Stokes agreed on various points during the discussion. The crew is working on rebuilding the crowns and other road problems such as low spots and pulling the shoulders as part of the rebuilding process which must be done prior to adding gravel. Gravel will be applied to rebuilt roads but it may be fall before that will happen. Kellogg emphasized that he is not complaining about the operators but the conditions of the roads.

Also attending: Jim Morren

PREDATORY ANIMAL MEMORANDUM OF UNDERSTANDING-APPROVED – June 27, 2018

Commissioner Seifert moved to approve the Memorandum of Understanding with the Montana Stockgrowers Association and the Memorandum of Understanding with the Montana Wool Growers Association for predatory animal control in Pondera County. The County will pay \$2,978 for protection of sheep and \$9,449 for protection of cattle from predatory animals. Funding for these services comes from an assessment per head paid by the sheep and cattle owners. Commissioner Kuka seconded. Motion carried.

Also attending: Jim Morren

RESOLUTION AMENDING PONDERA COUNTY BUDGET-ADOPTED – June 27, 2018

PONDERA COUNTY MONTANA
RESOLUTION #33 – 2017/18
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenue	Description	Prior Amount	New Amount
2866-383016	Transfer from PILT	\$22,000	\$26,000
2170-383000	Interfund Transfer (transfer from PILT)	\$25,000	\$26,000
Expenditure	Description	Prior Amount	New Amount
1000-004-420301-732	Youth Detention	\$60,000	\$63,075

1000-502-450201-396 Burial Services \$ 6,000 \$ 7,000

Adopted this 27th day of June 2018, as moved by Commissioner Kuka, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Janice Hoppes
Janice Hoppes, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Thomas A Kuka
Thomas A. Kuka, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

CONSIDERATION OF CHANGING CURRENT POLICY ON HEALTH INSURANCE PREMIUM PAYMENT BY COUNTY – June 27, 2018

Commissioners discussed the possibility of changing the County contribution to employee health insurance from beginning after six months of employment to three months of employment. At this point in time the County is in compliance with the Affordable Care Act because employees can enroll in the County’s health insurance before six months of employment, at their own expense. Considering that the employee probationary period is six months, Commissioner Seifert moved and Commissioner Kuka seconded to keep the current policy in when the County begins paying for employee health insurance, which is the first of the month after six months of employment. Motion carried.

Also attending: Jim Morren

COMMISSION MEETING DATE CHAGE – June 27, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to change the Commission meeting scheduled for July 4 to July 5, 2018 at 10:00 a.m. due to the Independence Day holiday. Motion carried.

Also attending: Jim Morren

EXPENDITURES IN EXCESS OF \$500-APPROVED – June 27, 2018

Commissioner Kuka moved to approve the purchase of a nine body cameras for Sheriff Deputies at a total cost of \$6,300, paid from the Drug Forfeiture fund, as well as nine car video recorders for the Sheriff Department vehicles, at a total cost of \$36,000, paid by the Sheriff Department operating fund. Approval before purchase is necessary when the expenditure is in excess of \$500. Commissioner Seifert seconded. Motion carried.

Also attending: Jim Morren

STATEMENT OF WORK (AGREEMENT) FOR ELECTRONIC PLAT BOOK APPROVED – June 27, 2018

Commissioner Kuka moved and Commissioner Seifert seconded to approve agreement between Pondera County and the Montana State Library for the Pondera County Electronic Plat Book through the Montana Land Information Funds (grant) in the amount of \$10,864. Motion carried.

Also attending: Jim Morren

CLAIMS APPROVED FOR PAYMENT – June 29, 2018

<i>FUND</i>	
GENERAL	45,067.76
ROAD	5,958.93
BRIDGE	3,728.26
WEED	8,736.42
AIRPORT	1,233.99
PREDATORY ANIMAL	5,678.00
AMBULANCE	121.08
LIBRARY	138,249.50

EXTENSION SERVICE		6,084.21
SENIOR CITIZENS		17,605.17
COUNTY FAIR		2,500.00
PUBLIC SAFETY (LAW ENFORCEMENT)		21,221.47
HEALTH INSURANCE - EMPLOYER CONTRIBUTION		1,511.25
BRADY LIGHTS MAINTENANCE		354.23
911 EMERGENCY		9,279.23
ALCOHOL REHABILITATION		6,701.00
LAND USE PLANNING		3,267.75
GAS APPORTIONMENT TAX		23,531.41
NORTHERN TRANSIT INTERLOCAL		574.91
DUI PREVENTION		674.00
NOXIOUS WEED GRANT		3,573.15
EMERGENCY PREPAREDNESS GRANT		737.06
ORAL HEALTH GRANT		25.41
WIC GRANT		273.19
MATERNAL CHILD HEALTH		90.59
CHRONIC DISEASE PREVENTION GRANT		889.77
HEALTH CARE FOUNDATION GRANT		101.63
JUNK VEHICLE GRANT		1,265.15
AMBULANCE CAPITAL IMPROV		16,214.00
GENERAL FUND CAPITAL IMPROV		7,433.36
ROAD/BRIDGE EQUIP PURCHASE		33,977.00
PUBLIC SAFETY CAP IMPROV		1,605.00
REFUND FUND		6,890.82
TOTAL CLAIMS	\$	375,154.70
TOTAL PAYROLL		<u>253,033.72</u>
TOTAL CLAIMS AND PAYROLL FUNDS		<u><u>628,188.42</u></u>

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on June 29, 2018.

Pondera County, Montana.

Janice Hoppes, Chairman

ATTEST:

Kody L Farkell, Clerk & Recorder