

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in November 2020**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on November 4, 10, 18, and 25, 2020.

NOVEMBER 4, 2020 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, DES Coordinator Melinda Burns, Undersheriff Robert Bender Jr., Colter Anstaett KRTV reporter

SET DATE, TIME, PLACE TO CANVASS NOVEMBER 3 ELECTION RESULTS

Commissioner Morren moved and Commissioner Seifert seconded to set November 17th, 2020 at 10:00 a.m. in the Commissioners' Office as the date, time, and place for the Canvass of the 2020 Federal General Election. Motion carried.

EXPENDITURES IN EXCESS OF \$500 APPROVED- DISPATCHER CONSOLE

Commissioner Seifert moved to approve the purchase of a new Dispatch console. Two bids were considered. The first bid was from Central Square with the total of \$319,688.41, for 5 years. The quote from Motorola was for \$269,095.15 for 10 years. It was noted by DES Coordinator Melinda Burns that Motorola would work with the County's data already in place, whereas with Central Square data would not be able to roll over. Commissioner Morren seconded the approval of the purchase to Motorola's bid of \$269,095.15 for 10 years. Motion carried.

A Montana Land Information Act grant in the amount of \$250,000 was received for the console purchase.

NOVEMBER 10, 2020 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED

PONDERA COUNTY MONTANA
RESOLUTION #14 – 2020-21
AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenues	Description	Prior Amount	New Amount
2994-331993	Cares Act Reimb.	\$0	\$380,000
Expenditures			
2994-101-440154-110	Salaries	\$0	\$100,000
2994-101-440154-140	Benefits	\$0	\$50,000
2994-101-440154-210	Supplies	\$0	\$250,000

Adopted this 10th day of November, 2020, as moved by Commissioner Morren, seconded by Commissioner Seifert, and passed on a 3-0 vote of the board. Effective on

November 2020

passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A. Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

REVISED JOB DESCRIPTION FOR PONDERA COUNTY PUBLIC HEALTH NURSE APPROVED

Commissioner Seifert moved and Commissioner Morren seconded to approve the revision of the job description for Public Health Nurse reflecting the update of the salary schedule and probationary period, according to the handbook. Motion carried.

JOB DESCRIPTION FOR PONDERA COUNTY CONTACT TRACING COORDINATOR APPROVED

Commissioner Seifert moved and Commissioner Morren moved to approve a job description for temporary, part time Contact Tracing Coordinators. Motion carried.

NOVEMBER 17, 2020 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch, Treasurer/Superintendent of Schools Elaine McLean

CANVASS OF GENERAL ELECTION

Commissioner Seifert moved to approve the November 17, 2020 Canvass of the November 3, 2020 General Election conducted by Commissioner Seifert, Commissioner Morren, and Treasurer Elaine McLean, and to direct the Clerk and Recorder to enter the official results in the records of the County. Treasurer McLean seconded. Motion carried.

NOVEMBER 18, 2020 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Deputy Clerk & Recorder Tammy Bartsch, Pondera Regional Port Authority Coordinator Rob Cook, and County Attorney Roseanne Balasabas

PORT AUTHORITY REPORT

Rob Cook, Pondera Regional Port Authority Coordinator, gave a report on the Port Authority and its current projects.

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED

PONDERA COUNTY MONTANA
RESOLUTION #15 – 2020-21
**AUTHORIZING BUDGET AMENDMENTS TO
PONDERA COUNTY BUDGET**

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenues Amount	Description	Prior Amount	New
2967-331993	Cares Act Grant	\$45,261	\$90,520
Expenditures			
2967-403-440154-941	Vehicle Purchase	\$0	\$45,261

Adopted this 18th day of November, 2020, as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the board. Effective on passage and approval.

**BOARD OF COMMISSIONERS
Pondera County, Montana**

/s/ Thomas A Kuka
Thomas A. Kuka, Chair

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST:

/s/ Jim Morren
Jim Morren, Member

/s/ Kody L Farkell
Kody L Farkell, Clerk and Recorder

ADMINISTRATIVE MATERIALS "G" AGRICULTURAL COVENANT APPROVED

Commissioner Morren moved to allow an agricultural covenant to be placed on a tract of land in NW ¼ SW ¼, Section 28 T.29 N, R2W being 40 acres, as permitted under the Montana Subdivision and Platting Act, 76-3-101 through 76-3-625, MCA. Commissioner Seifert seconded. Motion carried.

OCTOBER COMMISSION MINUTES APPROVED

Commissioner Morren moved and Commissioner Seifert seconded to approve the October 2020 Minutes of the Commission. Motion carried.

NOVEMBER 25, 2020 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, Deputy Clerk & Recorder Tammy Bartsch

**REVISED JOB DESCRIPTION FOR DISEASE INTERVENTION
SPECIALIST/SCHOOL NURSE APPROVED**

Commissioner Seifert moved and Commissioner Morren seconded to approve the revision of the job description for Disease Intervention Specialist/School Nurse to reflect that this position will report to the County Health Board and Commissioners. Also, to remove the part-time description. Motion carried.

**JOB DESCRIPTION FOR PONDERA COUNTY HEALTH DEPARTMENT
COORDINATOR APPROVED**

Commissioner Morren moved and Commissioner Seifert moved to approve a job description for a full-time Health Department Coordinator. Motion carried.

CLAIMS APPROVED FOR PAYMENT

<u>FUND</u>	Fund Description	
1000	GENERAL	87,764.25
2110	ROAD	145,277.30
2130	BRIDGE	67,970.21
2140	WEED	782.76
2160	COUNTY FAIR	125.00

2170	AIRPORT	2,823.06
2190	COMPREHENSIVE INSURANCE	3,708.46
2230	AMBULANCE	195.64
2290	EXTENSION SERVICE	576.02
2300	PUBLIC SAFETY (LAW ENFORCEMENT)	12,464.21
2371	HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1,025.87
2393	RECORDS PRESERVATION	99.00
2401	BRADY LIGHTS MAINTENANCE	359.92
2830	JUNK VEHICLE	13.15
2850	911 EMERGENCY	46.97
2852	911 CONSOLE GRANT	36,318.00
2860	LAND USE PLANNING	1,118.23
2866	NORTHERN TRANSIT INTERLOCAL	222.16
2958	EP (DES) GRANTS	1,383.85
2963	ORAL HEALTH SERVICES GRANT	70.00
2966	COVID-19 MENTAL HEALTH GRANT	462.00
2967	CARES ACT GRANT	1,056.56
2971	WIC GRANT	140.87
2973	MATERNAL CHILD HEALTH	84.15
2976	IMMUNIZATION ACTION GRANT	402.25
2978	CHRONIC DISEASE (FKA TOBACCO USE PREV)	264.15
2980	HEALTH CARE FOUND. GRANT	71.00
4013	ROAD/BRIDGE EQUIP PURCHASE	14,278.10
7920	REFUND FUND	1,204.65

TOTAL CLAIMS	380,307.79
TOTAL PAYROLL	\$ 287,521.66
TOTAL CLAIMS AND PAYROLL FUNDS	\$ 667,829.45

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on November 30, 2020.

Pondera County, Montana.

Thomas A. Kuka
 Thomas A Kuka, Chairman

ATTEST:

Kody L. Farkell
 Kody L Farkell, Clerk & Recorder



335722 CO MINUTES Pages: 5
STATE OF MONTANA PONDERA COUNTY
RECORDED: 12/30/2020 8:57 KOI: CO MINUTES
Kody L Farkell CLERK AND RECORDER
FEE: \$0.00 BY: B. Hoggan - Deputy
TO: FILED ,