

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in November 2019**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on November 6, 13, 20, and 27, 2019.

NOVEMBER 6, 2019 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell. Commissioner Thomas Kuka was absent.

SHORT TERM PROBLEM AREA ASSESSMENT ASSISTANT JOB DESCRIPTION APPROVED

Commissioner Morren moved to approve the job description for a Short Term Problem Area Assessment Assistant. The Assistant will work approximately 15 days under the supervision of the Road Supervisor to identify problem areas with the roads and bridges around the County. Commissioner Seifert seconded. Motion carried.

RESOLUTION DECLARING PROPERTY SURPLUS AND SETTING SALE-ADOPTED

PONDERA COUNTY
RESOLUTION #10 – 2019/20
DECLARING PROPERTY SURPLUS AND SETTING SALE

WHEREAS, pursuant to Section 7-8-2211, MCA, Authorization to sell and exchange county property, the Board of Pondera County Commissioners declares the following personal property belonging to the County as surplus property which is not necessary to the conduct of county business or the preservation of its property:

- 6 Automark Ballot Marking Devices
- 1,000 Gallon Fuel Tank (Conrad Airport)

WHEREAS, the Commissioners have determined it is in the best interests of the County to sell the items through trade-in on new equipment (Automarks) or private sale (Fuel Tank).

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners:

- 1) hereby declares the property listed above as surplus property which is not necessary to the conduct of county business or the preservation of its property,
- 2) agrees to sell the listed items through trade-in on new equipment (Automarks) or private sale (Fuel Tank).

ADOPTED this 6th day of November, 2019, as moved by Commissioner Morren, seconded by Commissioner Seifert, and passed on a 2-0 vote of the board. Effective on passage and approval

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

Absent
Thomas A Kuka, Chairman

/s/ Dale J Seifert
Dale J Seifert, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

RESOLUTION AUTHORIZING BUDGET AMENDMENTS TO PONDERA COUNTY BUDGET-ADOPTED

PONDERA COUNTY MONTANA
RESOLUTION #11 – 2019/20
AUTHORIZING BUDGET AMENDMENTS TO

PONDERA COUNTY BUDGET

WHEREAS the Montana Code Annotated, Section 7-6-4006(4), grants the Board of County Commissioners the power and authority to amend the budget during the fiscal year by conducting public hearings at regularly scheduled meetings; and

WHEREAS Pondera County Commissioners approved the appropriations budget for the Pondera County during its regular budget approval process and errors in revenues and expenditures budget have been identified; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pondera County that the budget be corrected as follows:

Revenues	Description	Prior Amount	New Amount
1000-344096	Health Dept Educ Fees	\$ 650	\$ 85
2140-343361	MT Highway Dept	\$13,000	\$15,000
2140-343367	Weed Seed Free Forage	\$ 200	\$ 300
2140-362021	Misc Revenue	\$ 200	\$ 1,000
Expenditures			
1000-448-440190-228	Educational Supplies	\$ 500	\$ 750
2140-311-431101-231	Gas, Oil, Fuel, etc	\$ 4,600	\$ 6,600
2140-311-431101-362	Machinery Repairs	\$ 500	\$ 1,500

Adopted this 6th day of November, 2019, as moved by Commissioner Morren, seconded by Commissioner Seifert, and passed on a 2-0 vote of the board. Effective on passage and approval.

BOARD OF COMMISSIONERS
Pondera County, Montana

Absent
Thomas A Kuka, Chairman

/s/ Dale J Seifert
Dale J Seifert, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

/s/ Jim Morren
Jim Morren, Member

OCTOBER MINUTES OF THE COMMISSION-APPROVED

Commissioner Morren moved to approve the October minutes of the Commission. Commissioner Seifert seconded. Motion carried.

EXPENDITURES IN EXCESS OF \$500-APPROVED

Commissioner Morren moved to approve the purchase of 7 new computers and to upgrade 2 computers from Windows 7 to Windows 10 at a total cost of \$12,915 which includes installation of all computers. Commissioner Seifert seconded. Motion carried.

The computers being replaced or upgraded currently run on Windows 7, which will no longer be supported after December 2019. The computers will be paid out of the budget of each department receiving them.

NOVEMBER 13, 2019 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, County Attorney Mary Ann Ries, Undersheriff Robert Bender

EXEMPT PLATES FOR DUI TASK FORCE/SHERIFF DEPT TRAILER-APPROVED

Undersheriff Robert Bender requested that a flatbed trailer purchased by the DUI Taskforce and Alliance For Youth (a state organization) be allowed to license with exempt license plates, as it is used in conjunction with the Sheriff Department and considered property of the Sheriff Department.

Commissioner Morren moved and Commissioner Seifert seconded to allow the trailer, purchased through the DUI Task Force and Alliance For Youth, to be licensed under the County and issued exempt license plates. Motion carried.

SHERIFF DEPUTY REVISED JOB DESCRIPTION-APPROVED

Commissioner Morren moved to approve the revised job description for a Sheriff Deputy. Commissioner Seifert seconded. Motion carried.

NOVEMBER 20, 2019 REGULAR MEETING OF THE COMMISSION:

PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, Clerk & Recorder Kody Farkell, County Attorney Mary Ann Ries, Chris Ellis, & Kyle Ellis

SUB-LEASE OF AGRICULTURAL LAND LEASE-APPROVED

Bouma Brothers, leasee of 158.3 acres of agricultural land owned by the County requested an amendment the current lease with Pondera County, allowing them to sub-lease the land.

Commissioner Seifert moved and Commissioner Morren seconded to amend the current agricultural land lease between Pondera County and Bouma Brothers to permit the leasee to sublease the 158.3 acres included in the lease, with no other terms of the lease being changed. Motion carried.

TAX ABATEMENTS 1098-APPROVED

Commissioner Morren moved to approve the following abatement:

<u>NUMBER</u>	<u>REASON</u>	<u>CANCEL</u>	<u>ADD</u>	<u>PARCEL NO</u>
1098	AB-26 settlement	1574.11		multiple

Commissioner Seifert seconded. Motion carried.

RESOLUTION REVISING SUBDIVISION AND SURVEY REVIEW SCHEDULE OF FEES

PONDERA COUNTY, MONTANA
RESOLUTION #12 – 2019/20
REVISING SUBDIVISION AND SURVEY REVIEW SCHEDULE OF FEES

WHEREAS, Section 76-3-602, MCA, allows a governing body to establish reasonable fees to be paid by the subdivider to defray the expense of reviewing subdivision applications; and

WHEREAS, Sections 76-3-201 and 76-3-207, MCA, allow a governing body to establish reasonable fees for the review of certain exemptions from subdivision review; and

WHEREAS, third party review fees are incurred by Pondera County and reimbursed by the applicants including, but not limited to, examining land survey review and Administrative Rules of Montana compliance review;

WHEREAS, the Pondera County Commissioners have reviewed the fee schedule established in 2013 and concluded the fees are not representative of the costs associated with reviewing current subdivision applications, exemptions and third-party reviews; and

WHEREAS, the Pondera County Commissioners establish a schedule of fees, attached as Exhibit A, to be paid by the subdivider, to defray the County's cost of reviewing subdivision applications, exemptions and third-party reviews.

NOW THEREFORE BE IT RESOLVED that the Pondera County Commissioners hereby adopts the schedule of review fees for subdivision applications under the Subdivision Regulations of Pondera County, set forth in Exhibit A attached hereto, for the purpose of reviewing a subdivision/survey application in Pondera County, pursuant to the provisions of Sections 76-3-101, MCA.

Adopted this 20th day of November, 2019 as moved by Commissioner Seifert, seconded by Commissioner Morren, and passed on a 3-0 vote of the full board. Effective December 1, 2019.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

 /s/ Thomas A Kuka
Thomas A Kuka, Chairman

 /s/ Dale J Seifert
Dale J Seifert, Member

Attest: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

 /s/ Jim Morren
Jim Morren, Member

NOVEMBER 27, 2019 REGULAR MEETING OF THE COMMISSION:
PRESENT: Commissioner Thomas Kuka, Commissioner Dale Seifert, Commissioner Jim Morren, & Chris Ellis

AMENDMENT TO AGRICULTURAL LAND LEASE-APPROVED

Commissioner Seifert moved and Commissioner Morren seconded to amend the current agricultural land lease between Pondera County and Bouma Brothers to increase the irrigated acre lease cost from \$80/acre to \$86/acres and to decrease the per acre lease of dryland acres from \$35/acre to \$30/acre. Motion carried.

CLAIMS APPROVED FOR PAYMENT – November 29, 2019

<u>FUND</u>		
Fund	Fund Description	Amount
1000	GENERAL	103,316.81
2110	ROAD	12,627.34
2130	BRIDGE	8,699.58
2140	WEED	885.98
2170	AIRPORT	3,306.49
2230	AMBULANCE	187.11
2290	EXTENSION SERVICE	587.84
2300	PUBLIC SAFETY (LAW ENFORCEMENT)	10,791.84
2371	HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1,597.76
2401	BRADY LIGHTS MAINTENANCE	382.50
2811	DUI PREVENTION	20.60
2821	ENHANCED GAS TAX (BARSAR)	324.00
2830	JUNK VEHICLE	13.15
2850	911 EMERGENCY	18,931.39
2851	E-911 & GPS/GIS PROJECT GRANT	3,102.75
2860	LAND USE PLANNING	450.00
2866	NORTHERN TRANSIT INTERLOCAL	253.12
2958	EP (DES) GRANTS	901.56
2963	ORAL HEALTH SERVICES GRANT	70.00
2971	WIC GRANT	421.83
2973	MATERNAL CHILD HEALTH	92.15
2976	IMMUNIZATION ACTION GRANT	489.12
2978	CHRONIC DISEASE (FKA TOBACCO USE PREV)	365.82
2980	HEALTH CARE FOUND. GRANT	71.00
4012	GENERAL FUND CAPITAL IMP	64.84
7920	REFUND FUND	2,516.40
TOTAL CLAIMS		170,470.98
TOTAL PAYROLL		\$ 259,790.64

TOTAL CLAIMS AND PAYROLL FUNDS \$ 430,261.62

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on November 29, 2019

Pondera County, Montana.

Thomas A Kuka, Chairman

ATTEST:

Kody L Farkell, Clerk & Recorder