

**REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS
PONDERA COUNTY, MONTANA
Held in August 2019**

The Board of Pondera County Commissioners met daily in informal session and in scheduled meetings on August 7, 14, 21, and 28, 2019. Unless indicated, all Commissioners were present.

ENCROACHMENT AGREEMENT-APPROVED – August 7, 2019

Commissioner Seifert moved to approve the Encroachment Agreement requested by the FlyStud LLC of Brady to install a RV approach. Commissioner Morren seconded. Motion carried.

PECCIA & ASSOCIATES PAY REQUEST #1- PAYMENT FOR CONRAD AIRPORT FUEL SYSTEM-APPROVED – August 7, 2019

Peccia & Associates submitted pay request #1 for the Conrad Airport Fuel System in the amount of \$43,589.00. Commissioner Morren moved to approve the payment request. Commissioner Seifert seconded. Motion carried. 90% of the cost of the contract will be paid by FAA funds and 10% by Pondera County.

PART TIME NURSE JOB DESCRIPTION APPROVED – August 7, 2019

Commissioner Morren moved to approve the job description for a part time public health nurse. Commissioner Seifert seconded. Motion carried.

NO MATTERS TO BE VOTED ON CAME BEFORE THE COMMISSION AT THE REGULAR MEETING ON AUGUST 14, 2019

HEARING CONDUCTED ON HEALTH INSURANCE PREMIUM GAP

PERMISSIVE LEVY - August 21, 2019

Attending: Commissioner Thomas Kuka, Commissioner Dale Seifert, Clerk & Recorder Kody Farkell, and DES Coordinator Melinda Burns

The notice of the hearing was published in The Independent-Observer and the Valerian August 7 and 14, 2019 issues.

Commissioner Kuka called the hearing to review the proposed Health Insurance Premium Gap Permissive Levy to order at 10:00 a.m. at the Pondera County Commissioners office, 20 4th Ave SW, Conrad. There was no comment from the public and no written comment was received.

The County is authorized to levy 14.550 mills for the levy. The levying amount equals \$254,360.

Commissioner Seifert moved to approve the Health Insurance Premium Gap Permissive Levy. Commissioner Kuka seconded. Motion carried.

Hearing closed at 10:05 a.m.

HEARING CONDUCTED ON SHERIFF RETIREMENT SERVICE PERMISSIVE LEVY - August 21, 2019

Attending: Commissioner Thomas Kuka, Commissioner Dale Seifert, Clerk & Recorder Kody Farkell, and DES Coordinator Melinda Burns

The notice of the hearing was published in The Independent-Observer and the Valerian August 7 and 14, 2019 issues.

Commissioner Kuka called the hearing to review the proposed Sheriff Retirement Service Permissive Levy to order at 10:05 a.m. at the Pondera County Commissioners office, 20 4th Ave SW, Conrad. There was no comment from the public and no written comment was received.

The County is authorized to levy 1.168 mills for the levy. The levying amount equals \$20,419.

Commissioner Seifert moved to approve the Sheriff Retirement Service Permissive Levy. Commissioner Kuka seconded. Motion carried.

Hearing closed at 10:10 a.m.

HEARING ON FINAL BUDGET FOR FISCAL YEAR 2019/20 – August 21, 2019

Attending: Commissioner Thomas Kuka, Commissioner Dale Seifert, Clerk & Recorder Kody Farkell, and DES Coordinator Melinda Burns

The notice of the hearing was published in The Independent-Observer and the Valerian August 7 and 14, 2019 issues.

Commissioner Kuka called the hearing to review the proposed County budget to order at 10:10 a.m. at the Pondera County Commissioners office, 20 4th Ave SW, Conrad. There was no public in attendance and no written comments were received.

The Commissioners met with department heads in May and June regarding their department requests. All areas of the budget were discussed among the Commissioners and Clerk and Recorder during the months of June, July and August, resulting in the final budget which is the subject of the hearing. Those in attendance discussed the major expenditures expected in each department, as well as the revenues to be received. Being no further discussion, the hearing was closed at 10:25 a.m.

RESOLUTION AUTHORIZING COST-OF-LIVING SALARY ADJUSTMENTS – August 21, 2019

PONDERA COUNTY, MONTANA
RESOLUTION #3 – 2019/20
AUTHORIZING COST-OF-LIVING SALARY ADJUSTMENTS

WHEREAS, the 2001 Legislature provided that County governing bodies create a county compensation board that shall prepare a compensation schedule for county elected officials for the succeeding fiscal year. The recommended compensation schedule shall be approved by a majority of the board including at least two commissioners, and

WHEREAS, the Commissioners appointed the County Compensation Board and the Board met during a public hearing called by the Commissioners on June 12, 2019 and discussed several suggested compensation schedules for elected officials for FY2019-20; and

WHEREAS, the County Compensation Board recommended that compensation for elected officials in Pondera County for FY2019-20 be increased by an amount up to a 2.4% cost-of-living adjustment and a raise of 0.6%; the recommendation was approved by the members of the Compensation Board, and

NOW, THEREFORE, BE IT RESOLVED that, effective August 26, 2019, the County will pay a cost-of-living salary adjustment of 2.4% and a raise of 0.6% for elected officials based on the Clerk and Recorder's base salary to be added to the salaries of Pondera County elected officials. Additional compensation of \$2,000 annually for Commissioners and Sheriff will remain at the statutory rates. Additional compensation of \$2,000 was approved for the Clerk and Recorder who also serves as Election Administrator (pursuant to 7-4-2503(d), MCA, effective October 1, 2005).

Treasurer/Superintendent of Schools	\$52,049.88
Clerk of Court	\$48,419.93
Clerk and Recorder	\$48,419.93
plus additional compensation of \$2,000 per year allowed under statute for Election Administrator duties	
Commissioner	\$50,419.93
includes additional compensation of \$2,000 per year required by statute	

Sheriff/Coroner	\$51,421.38
includes additional compensation of \$2,000 per year required by statute (Sheriff)	
Deputies Sheriff/Coroner will receive \$50 per coroner call less than 8 hours in duration and/or \$100 per coroner call more than 8 hours in duration	
County Attorney/Public Administrator	\$101,214.78
State of Montana will pay reimburse the County at a rate set by statute, pursuant to 7-4-2502, MCA (2007)	
Justice of the Peace	\$48,419.93

BE IT FURTHER RESOLVED that the Commissioners hereby set the gross base wages for deputies to elected officials and sheriff's deputies at 95% for the undersheriff and 86% for all other Sheriff deputies and deputies to other elected officials. Sheriff's department longevity shall be calculated pursuant to state statutes.

The cost-of-living increase and raise for hourly full-time and regular part-time employees is hereby set at an increase of 3.0%

Airport manager salary will remain at \$150 per month
 Seasonal employees' hourly rates will remain the same
 Temporary employee hourly rates will increase 3.0%

Adopted this 21st day of August, 2019 as moved by Commissioner Seifert, seconded by Commissioner Kuka, and passed on a 2-0 vote of the full board. Effective August 26, 2019.

BOARD OF COUNTY COMMISSIONERS
 Pondera County, Montana

/s/ Thomas A Kuka
 Thomas A Kuka, Chairman

/s/ Dale J Seifert
 Dale J Seifert, Member

ATTEST: /s/ Kody L Farkell
 Kody L. Farkell, Clerk & Recorder

Absent
 Jim Morren, Member

RESOLUTION APPROVING FINAL BUDGET FOR FISCAL YEAR 2019/20 –
 August 21, 2019

PONDERA COUNTY, MONTANA
 RESOLUTION #4 – 2019/20
APPROVING FINAL BUDGET FOR PONDERA COUNTY
FOR FISCAL YEAR 2019/20

WHEREAS, pursuant to Sections 7-6-4021, 7-6-4024 and 7-6-4030, MCA, the Board of County Commissioners of Pondera County, Montana, has held a public hearing and passed resolutions as applicable on the proposed budget of Pondera County for fiscal year 2019/20 as required by law; and

WHEREAS, Sections 7-6-4034 through 7-6-4036, MCA, provide for the fixing of various tax levies to raise funds sufficient to meet said expenditures authorized in the budget; and

WHEREAS, amendments to the final budget may be made throughout the fiscal year as provided in 7-6-4031; and

WHEREAS the Department of Revenue has provided the County with the certified value of a mill in each taxing jurisdiction in the County, as \$17,481.779 countywide and \$14,006.720 rural; and

NOW, THEREFORE, BE IT RESOLVED that the final county budget as set out below be, and the same is, hereby adopted as the final budget for fiscal year 2019/20 and that warrants be issued in accordance with laws appertaining thereto.

COUNTYWIDE

Assessed Valuation: 808,285,526
 Tax Valuation: 17,481,779
 1 Mill Yields: 17,481.779

FUND NO.	FUND NAME		MILL LEVY	VOTED MILL LEVY
1000	GENERAL	1,992,796	58.00	
2130	BRIDGE	538,924	20.16	
2140	WEED	135,887	4.65	
2160	COUNTY FAIR	4,225	0.20	
2190	COMP INSURANCE	246,718	8.60	
2230	AMBULANCE	34,239	2.00	
2235	COUNTY HOSPITAL	370,500	2.00	
2280	SENIOR CITIZENS	30,000	1.50	
2290	EXTENSION	124,503	5.29	
2300	PUBLIC SAFETY	1,156,399	36.00	
2370	RETIREMENT	253,809	8.00	
2371	GROUP HEALTH	475,200	9.511	
TOTALS		5,363,200	155.91	

COUNTYWIDE VOTED LEVIES

Assessed Valuation: 808,285,526
 Tax Valuation: 17,481,779
 1 Mill Yields: 17,481.779

FUND NO.	FUND NAME		MILL LEVY	VOTED MILL LEVY
2220	COUNTY LIBRARIES (VOTED LEVY)	297,015		16.99
2372	PERMISSIVE MEDICAL	254,660	14.55	
2373	PERMISSIVE SHERIFF RETIREMENT	20,434	1.168	
4016	HOSPITAL CAPITAL IMPROVEMENT	943,938		11.38
7380	PORT AUTHORITY	84,994		4.00
TOTALS		1,601,041	15.718	32.37

BRADY WATER & SEWER DISTRICT DEBT SERVICE				VOTED MILL LEVY
Assessed Valuation:		114,101		
1 Mill Yields:		114.11		158.31
7360	BRADY WATER DEBT SERVICE	15,444		135.35

RURAL

Assessed Valuation: 605,168,330
 Tax Valuation: 14,006,720
 1 Mill Yields: 14,006.720

FUND NO.	FUND NAME		MILL LEVY	VOTED MILL LEVY
2110	ROAD	1,222,938	38.10	
7200	RURAL FIRE (REGULAR LEVY)	228,619	6.79	
7200	RURAL FIRE (VOTED LEVY)	20,894		1.492
TOTAL		1,472,451	44.89	1.492

SPECIAL DISTRICTS

CEMETERY DISTRICT #1 (VALIER)			
Assessed Valuation:		260,340,156	
Tax Valuation:		5,349,526	
1 Mill Yields:		5,349.526	
7203	CEMETERY DISTR #1 (REGULAR LEVY)	50,052	3.87
	CEMETERY DISTR #1 (VOTED LEVY)	16,798	3.14
	TOTAL	66,850	7.01

CEMETERY DISTRICT #2 (CONRAD)			
Assessed Valuation:		547,945,370	
Tax Valuation:		12,132,253	
1 Mill Yields:		12,132.253	
7201	CEMETERY DISTRICT #2	174,928	7.56

CONSERVATION DISTRICT			
Assessed Valuation:			
Tax Valuation:		8,887,580	
1 Mill Yields:		8,887.580	
7206	SOIL CONSERV (REGULAR LEVY)	140,620	2.60
7206	SOIL CONSERV (PERMISSIVE LEVY)	2,211	0.2488
	TOTAL	142,831	2.85

NON-LEVIED FUNDS

FUND NO	DESCRIPTION	EXPENDITURE
2150	PREDATORY ANIMAL	11,989
2170	COUNTY AIRPORTS	392,138
2260	EMERGENCY DISASTER	5,116
2390	DRUG FORFEITURE	11,363
2393	RECORDS PRESERVATION	30,386
2401	BRADY LIGHTS	5,000
2800	ALCOHOL REHABILITATION	13,000
2811	DUI PREVENTION	12,692
2820	GAS APPORTIONMENT TAX	217,224
2821	ENHANCED GAS TAX (BARSAR)	133,654
2830	JUNK VEHICLE	11,056
2840	NOXIOUS WEED GRANT	67,182
2841	MIDDLE PONDERA CRK-SOLLID RD CO-OP GRANT	27,265
2850	911 EMERGENCY	404,879
2851	E-911 & GPS/GIS PROJECT GRANT	15,242
2852	9-1-1 CENTRACOMM DISPATCH CONSOLE GRANT	250,000
2859	COUNTY LAND INFORMATION	20,098
2860	LAND USE PLANNING	31,187
2866	NORTHERN TRANSIT INTERLOCAL	39,356
2894	STATE ALLOCATED FED ROYALTY	10,693
2900	PILT	732,474
2902	FOREST RESERVE, TITLE III	44,042
2917	VICTIM & WITNESS ADV	1,609

2929	FEMA PRE-DISASTER MITIGATION PLAN	1,938
2958	EP (DES)GRANTS	83,867
2961	PERFORMANCE MANAGEMENT GRANT	6,584
2963	ORAL HEALTH GRANT	46,999
2971	WOMEN/INFANTS/CHILD GRANT	48,739
2973	MATERNAL/CHILD HEALTH	10,625
2976	IMMUNIZATION ACTION GRANT	5,061
2978	CHRONIC DISEASE PREVENTION GRANT	34,896
2980	HEALTH CARE FOUNDATON GRANT	2,527
4009	PUBLIC SAFETY CAPITAL IMPROVEMENT	419,888
4010	JUNK VEHICLE CAPITAL IMPROVEMENT	17,199
4011	AMBULANCE CAPITAL IMPROVEMENT	73,967
4012	GEN FUND CAPITAL IMPROVEMENT	470,363
4013	ROAD/BRIDGE CAPITAL IMPROVEMENT	1,190,357
4014	WEED DISTRICT CAPITAL IMPROVEMENT	45,614
7202	CONRAD TV	49,796
7208	RURAL FIRE DIST CAPITAL IMPROVEMENT	65,210
8010	CEMETERY PERPETUAL CARE	3,986
	TOTAL	5,065,261

LEVIED FUNDS	\$ 8,836,745
NON-LEVIED FUNDS	<u>5,065,261</u>
GRAND TOTAL	\$13,902,006

BE IT FURTHER RESOLVED that the final budget may be amended throughout the fiscal year as provided in 7-6-4031, MCA.

Adopted this 21st day of August, 2019 as moved by Commissioner Seifert, seconded by Commissioner Kuka, and passed on a 2-0 vote of the board. Effective July 1, 2019.

BOARD OF COUNTY COMMISSIONERS
Pondera County, Montana

/s/ Thomas A Kuka
Thomas A Kuka, Chairman

/s/ Dale J Seifert
Dale J Seifert, Member

ATTEST: /s/ Kody L Farkell
Kody L. Farkell, Clerk & Recorder

Absent
Jim Morren, Member

JULY MINUTES OF THE COMMISSION APPROVED – August 21, 2019
Commissioner Seifert moved to approve the July minutes of the Commission.
Commissioner Kuka seconded. Motion carried.
Commissioner Morren was absent

ADMINISTRATIVE MATERIALS “G” AGRICULTURAL COVENANT – August 21, 2019
Commissioner Seifert moved to allow an agricultural covenant to be placed on a tract of land in T29N, R3W, Section 19, parcels 1 and 2, as permitted under the Montana Subdivision and Platting Act, 76-3-101 through 76-3-625, MCA. Commissioner Kuka seconded. Motion carried.
Commissioner Morren was absent

PREDATORY ANIMAL MEMORANDUM OF UNDERSTANDING-APPROVED – August 21, 2019
Commissioner Seifert moved to approve the Memorandum of Understanding with the Montana Stockgrowers Association and the Memorandum of Understanding with the Montana Wool Growers Association for predatory animal control in Pondera County.

The County will pay \$2,121 for protection of sheep and \$9,868 for protection of cattle from predatory animals. Funding for these services comes from an assessment per head paid by the sheep and cattle owners. Commissioner Kuka seconded. Motion carried. Commissioner Morren was absent

MSU EXTENSION SERVICE AGREEMENT-APPROVED – August 28, 2019

Commissioner Seifert moved and Commissioner Morren seconded to approve the FY2020 Extension Services Agreement between Montana State University Extension and Pondera County. The Agreement includes the amount budgeted for the Extension Office in Pondera County, including the County portion of the Agents' salaries which is set at 65% of the Clerk and Recorder's base salary for each Agent. Motion carried.

EXPENDITURES IN EXCESS OF \$500-APPROVED – August 28, 2019

Road Supervisor John Stokes submitted a request to purchase four new radios from Highline Communications at a total cost of \$2,850 to be paid out of the Road & Bridge funds. Commissioner Seifert moved approve the purchase of four radios. Commissioner Morren seconded. Motion carried.

PROMOTION OF DEBOO TO ROAD DEPARTMENT LEAD OPERATOR – August 28, 2019

Commissioner Morren moved and Commissioner Seifert seconded to promote Alfred DeBoo to Road Department Lead Operator for the Valier area, effective August 26, 2019. Motion carried.

EXPENDITURES IN EXCESS OF \$500-APPROVED – August 28, 2019

DES Coordinator Melinda Burns requested to purchase a laptop in the amount of \$750 to allow her to work remotely during an emergency situation. Commissioner Morren moved and Commissioner Seifert seconded to approve the purchase. Motion carried.

CLAIMS APPROVED FOR PAYMENT – August 30, 2019

Fund	Fund Description	Amount
1000	GENERAL	44785.22
2110	ROAD	15103.65
2130	BRIDGE	8975.90
2140	WEED	3774.12
2160	COUNTY FAIR	31.32
2170	AIRPORT	1183.86
2230	AMBULANCE	131.29
2290	EXTENSION SERVICE	5399.54
2300	PUBLIC SAFETY (LAW ENFORCEMENT)	8943.03
2371	HEALTH INSURANCE - EMPLOYER CONTRIBUTION	1597.76
2401	BRADY LIGHTS MAINTENANCE	377.42
2811	DUI PREVENTION	10197.50
2830	JUNK VEHICLE	13.15
2850	911 EMERGENCY	1650.99
2860	LAND USE PLANNING	500.00
2866	NORTHERN TRANSIT INTERLOCAL	403.53
2958	EP (DES) GRANTS	134.14
2963	ORAL HEALTH SERVICES GRANT	1122.77
2971	WIC GRANT	258.91
2973	MATERNAL CHILD HEALTH	19.70
2976	IMMUNIZATION ACTION GRANT	143.40
2978	CHRONIC DISEASE (FKA TOBACCO USE PREV)	62.85
4009	PUBLIC SAFETY CAPITAL IMP	8600.00
4013	ROAD/BRIDGE EQUIP PURCHASE	191756.00
7920	REFUND FUND	164.83

TOTAL CLAIMS \$ 305,330.88
TOTAL PAYROLL \$ 257,964.33
TOTAL CLAIMS AND PAYROLL FUNDS \$ 563,295.21

ADJOURNMENT

The meeting adjourned at 5:00 p.m. on August 30, 2019

Pondera County, Montana.


Thomas A Kuka, Chairman

ATTEST:


Kody L Falkell, Clerk & Recorder



333690 CO MINUTES Pages: 9
STATE OF MONTANA PONDERA COUNTY
RECORDED: 10/09/2019 3:06 KOI: CO MINUTES
Kody L Farkell CLERK AND RECORDER
FEE: \$0.00 BY: B. Hoggan - Deputy
TO: FILED ,